Mastering Procurement and Tendering Management for Mega Projects

11 - 15 May 2027
Tokyo

AGILE LEADERS
Training Center

Mastering Procurement and Tendering Management for Mega Projects

Ref.: 36330_24639 **Date:** 11 - 15 May 2027 **Location:** Tokyo **Fees:** 10000 **Euro**

Course Overview:

The program provides professionals with the knowledge to manage large-scale procurement projects and tendering processes. It covers procurement management, tendering for mega projects, procurement policy overview, electronic tendering services, procurement planning strategies, bid solicitation and evaluation methods, risk management in tendering, inventory management, supplier selection, contract negotiation, financial control, quality assurance, and procurement logistics.

Target Audience:

- Procurement Managers
- Tendering Officers
- Supply Chain Managers
- Contract Managers
- Project Managers in Mega Projects
- Government Procurement Officers

Targeted Organizational Departments:

- Procurement & Sourcing Departments
- Supply Chain and Logistics Teams
- Finance and Risk Management Units
- Government Tendering and Contracts Teams

Targeted Industries:

- Construction and Infrastructure
- Energy and Utilities
- Public Sector and Government Agencies
- Defense and Aerospace
- Oil & Gas

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Course Offerings:

By the end of this course, participants will be able to:

- Develop advanced procurement planning strategies for mega projects.
- Master bid solicitation and evaluation processes to ensure compliance and efficiency.
- Implement financial security measures and mitigate risks in tendering.
- Lead contract negotiation and management for large-scale projects.
- Execute effective inventory management and project goods handover procedures.

Training Methodology:

This course combines interactive lectures, case studies, group activities, and feedback sessions. Participants engage in hands-on exercises to address real-world procurement challenges like tendering for mega projects, procurement planning, and contract negotiation. The course uses procurement-specific methods to simulate sourcing and supplier selection processes, bid evaluations, and financial control scenarios. Group discussions, peer collaboration, and feedback sessions reinforce learning and provide practical insights into government procurement authority and competitive contracts.

Course Toolbox:

- Course ebook
- Tendering process templates
- Bid evaluation and supplier selection checklists
- Financial control in procurement resources
- Case studies on Mega project procurement

Course Agenda:

Day 1: Introduction to Procurement and Tendering for Mega Projects

- **Topic 1:** Purpose and Objectives of Procurement in Mega Projects
- **Topic 2:** Key Mandatory Requirements and Policy Statements
- **Topic 3:** Procurement Policy Overview for Large-Scale Projects
- **Topic 4:** Overview of Electronic Tendering Services
- **Topic 5:** Roles and Responsibilities in Procurement Management
- **Topic 6:** Key Aspects of Project Management in Procurement
- **Reflection & Review:** Reflection on Policy Frameworks and Initial Steps in Procurement

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Day 2: Procurement Modes and Strategic Planning

- **Topic 1:** Procurement Modes and Their Relevance to Mega Projects
- **Topic 2:** Understanding Different Procurement Authorities and Their Roles
- **Topic 3:** Strategic Planning in Procurement for Mega Projects
- **Topic 4:** Effective Procurement Methodology for Complex Projects
- **Topic 5:** Logistics and On-Site Work in Inventory Management
- **Topic 6:** Handover and Acceptance of Project Goods
- **Reflection & Review:** Review of Effective Procurement Planning and Logistics Strategies

Day 3: Financial Security and Risk Management in Mega Projects

- **Topic 1:** Financial Security in Large-Scale Procurement Operations
- **Topic 2:** Implementing Risk Management Techniques in Tendering
- **Topic 3:** Securing Advance and Progress Payments in Projects
- **Topic 4:** Warranty Management and Risk Mitigation
- **Topic 5:** Insurance Considerations in Procurement
- **Topic 6:** Creating Detailed Specifications and Managing Changes
- **Reflection & Review:** Key Lessons in Financial Security and Risk Control in Procurement

Day 4: Bid Solicitation, Evaluation, and Contracts

- **Topic 1:** Bid Solicitation Overview and Key Processes
- **Topic 2:** Instructions to Bidders and Bid Submission Requirements
- **Topic 3:** Bid Evaluation Techniques for Mega Projects
- **Topic 4:** Negotiation Strategies for Contracts and Agreements
- **Topic 5:** Managing Purchase Orders and Supplier Contracts
- **Topic 6:** Handling Bidding Anomalies and Ensuring Compliance
- **Reflection & Review:** Review on Bid Evaluation and Contract Negotiation for Large-Scale Projects

Day 5: Advanced Procurement Strategies and Reporting

- **Topic 1:** Sourcing and Supplier Selection Best Practices
- **Topic 2:** Payment Methods and Maintaining Financial Control
- **Topic 3:** Effective Reporting and Documentation in Procurement
- **Topic 4:** Inventory Management and Stocktaking for Mega Projects
- **Topic 5:** Implementing Handover Procedures and Managing Warranties
- **Topic 6:** Efficient Disposal of Project Goods and Inventory Management
- **Reflection & Review:** Advanced Strategies in Procurement Reporting Review

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How This Course is Different from Other Courses:

This course focuses on practical procurement management strategies for mega projects. It covers financial security, risk management, and contract negotiation, preparing participants to lead procurement operations. With a special emphasis on government procurement, competitive contracts, and public sector procurement management, the course ensures participants are ready to handle large-scale projects and gain expertise in their roles.

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Training Course Categories

- Agile PM and Project Management Training Courses
- Certified Courses By International Bodies
- Communication and Public Relations Training Courses
- Data Analytics Training and Data Science Courses
- Environment & Sustainability Training Courses
- Finance and Accounting Training Courses
- Governance, Risk and Compliance Training Courses
- Human Resources Training and Development Courses
- IT Security Training & IT Training Courses
- Leadership and Management Training Courses
- Legal Training, Procurement and Contracting Courses
- Maintenance Training and Engineering Training Courses
- Marketing, Customer Relations, and Sales Courses
- Occupational Health, Safety and Security Training Courses
- Personal & Self-Development Training Courses
- Quality and Operations Management Training Courses
- Secretarial and Administration Training Courses

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