Mastering the Role of Data Protection Officer (DPO)

13 - 17 Oct 2025
Cairo

AGILE LEADERS
Training Center

AGILE LEADERS
Training Center

Mastering the Role of Data Protection Officer (DPO)

Ref.: 36334_24899 **Date:** 13 - 17 Oct 2025 **Location:** Cairo **Fees:** 4100 **Euro**

Course Overview:

The course provides complete knowledge and practical skills for aspiring Data Protection Officers DPOs or professionals seeking to enhance their expertise in GDPR compliance. It covers the essential role of the DPO, their responsibilities, appointing and designating a DPO, and monitoring GDPR. Emphasis is placed on CNIL support for DPOs and legal obligations. The course ensures participants are well-equipped to handle the evolving landscape of data protection, including internal vs. external DPO roles, shared DPO responsibilities, and compliance tools tailored to organizational needs.

Target Audience:

- Data Protection Officers DPOs
- Compliance Officers
- IT Security Managers
- Legal and Regulatory Affairs Managers
- Data Privacy Consultants
- HR Managers dealing with data protection
- Business Leaders seeking GDPR compliance expertise

Targeted Organizational Departments:

- Legal and Compliance
- IT and Information Security
- Human Resources
- Risk Management
- Data Protection and Privacy

Targeted Industries:

- Healthcare
- Finance & Banking
- E-commerce
- Government Agencies
- Telecommunications

AGILE LEADERS
Training Center

Course Offerings:

By the end of this course, participants will be able to:

- Understand the role of the Data Protection Officer DPO and their advisory responsibilities.
- Navigate the GDPR compliance process and ensure proper documentation of data processing.
- Learn the process of appointing and designating a DPO, whether internal or external.
- Use effective compliance tools and DPO resources to support their organization.
- Monitor and maintain GDPR compliance across various departments.
- Handle CNIL data protection standards and manage legal obligations tied to the DPO role.

Training Methodology:

This course uses various engaging training methods to ensure that participants understand the detailed aspects of the DPO role. It includes case studies, group discussions, role-playing exercises, and interactive sessions focused on the practical application of data protection.

Course Toolbox:

- ebooks.
- DPO designation factsheets and templates for data processing monitoring.
- Online resources and checklists on data protection compliance.
- A template for DPO mission statement and role definition within organizations.

Course Agenda:

Day 1: Introduction to Data Protection and the Role of the DPO

- **Topic 1:** Foreword: Understanding the Importance of Data Protection
- **Topic 2:** What Are the CNIL's Missions?
- **Topic 3:** The Role of the DPO: Overview and Key Responsibilities
- **Topic 4:** Advising and Supporting the Organization in GDPR Compliance
- **Topic 5:** Monitoring the Effectiveness of GDPR Compliance Rules
- **Topic 6:** Being the Organization's Point of Contact on GDPR Matters
- **Reflection & Review:** Recap of CNIL's Mission and the DPO's Role in Organizations

AGILE LEADERS
Training Center

Day 2: Designating a Data Protection Officer DPO

- **Topic 1:** Ensuring the Documentation of Data Processing for GDPR Compliance
- **Topic 2:** Factsheet 1: In Which Cases Should a DPO Be Appointed?
- **Topic 3:** Factsheet 2: Who Can Be Designated as a DPO?
- **Topic 4:** Factsheet 3: Internal or External DPO - How to Make the Decision?
- **Topic 5:** Factsheet 4: The Process of Appointing a DPO
- **Topic 6:** Best Practices for DPO Appointment in Different Organizations
- **Reflection & Review:** Reviewing the Process of DPO Designation and Key Appointment Factors

Day 3: Performing the Function of the DPO

- **Topic 1:** Factsheet 5: What Resources Should Be Allocated to the DPO?
- **Topic 2:** Factsheet 6: Understanding the Legal Status of the DPO
- **Topic 3:** Factsheet 7: Managing DPO Replacement, Leave, or Departure
- **Topic 4:** How to Support the DPO in Performing Their Functions Effectively
- **Topic 5:** Ensuring Continuous GDPR Monitoring and Oversight
- **Topic 6:** Managing Data Protection Compliance Across Different Departments
- **Reflection & Review:** Evaluating the Performance of DPOs and Their Impact on GDPR Compliance

Day 4: CNIL Support for DPOs and Compliance Tools

- **Topic 1:** How Does the CNIL Support DPOs? Overview of Available Tools
- **Topic 2:** Tools for Training DPOs: Resources and Programs
- **Topic 3:** Tools for Finding GDPR Compliance Answers
- **Topic 4:** DPO Compliance Tools: Ensuring Continuous Data Protection
- **Topic 5:** FAQ: What Does the Designation of a DPO Bring to My Organization?
- **Topic 6:** How to Use CNIL Resources to Strengthen Your DPO Team
- **Reflection & Review:** Reviewing CNIL's Role in Supporting Data Protection Officers

Day 5: Implementing Best Practices and Appendices for DPOs

- **Topic 1:** Appendix 1: Key Questions to Ask When Appointing a DPO
- **Topic 2:** Appendix 2: DPO Mission Statement Template for Organizations
- **Topic 3:** Appendix 3: The DPO Designation Form: How to Use It
- **Topic 4:** Appendix 4: Glossary of Essential Terms for DPOs
- **Topic 5:** How to Train a DPO: Best Practices for Continuous Learning
- **Topic 6:** Long-Term Strategies for Sustaining GDPR Compliance
- **Reflection & Review:** Final Reflection on the Role of the DPO and Course Review

AGILE LEADERS
Training Center

How This Course is Different from Other DPO Courses:

What sets this course apart from similar programs is its focus on practical application and complete GDPR compliance. While other courses may only cover theoretical aspects, this course dives deep into the operational responsibilities of the DPO, from the appointment process to daily GDPR monitoring. It also emphasizes hands-on training through case studies, role-playing exercises, and real-time use of DPO support tools. Participants will leave with a practical understanding of how to handle data protection documentation, manage internal vs external DPO challenges, and navigate CNIL’s regulatory framework. This course is designed for real-world implementation, offering unique insights into DPO legal obligations and the continuous support needed to ensure data privacy compliance.

AGILE LEADERS
Training Center

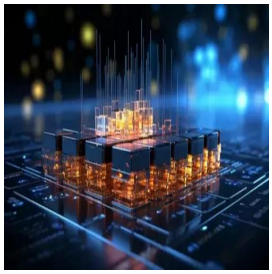
Training Course Categories

Finance and Accounting Training Courses

Agile PM and Project Management Training Courses

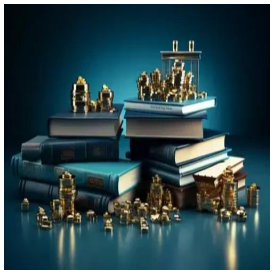
Certified Courses By International Bodies

Communication and Public Relations Training Courses



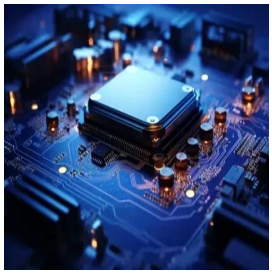
Data Analytics Training and Data Science Courses

Environment & Sustainability Training Courses



Governance, Risk and Compliance Training Courses

Human Resources Training and Development Courses



IT Security Training & IT Training Courses

Leadership and Management Training Courses

Legal Training, Procurement and Contracting Courses

Maintenance Training and Engineering Training Courses

AGILE LEADERS
Training Center

Training Course Categories

Marketing, Customer Relations, and Sales Courses

Occupational Health, Safety and Security Training Courses

Oil & Gas Training and Other Technical Courses

Personal & Self-Development Training Courses

Quality and Operations Management Training Courses

Secretarial and Administration Training Courses

AGILE LEADERS
Training Center

Training Cities

Accra - Ghana

Amman - Jordan

Amsterdam - Netherlands

Baku - Azerbaijan

Bali - Indonesia

Bangkok - Thailand

Barcelona - Spain

Cairo - Egypt

Cape town - South Africa

Casablanca - Morocco

Doha - Qatar

Dubai - UAE

Geneva - Switzerland

Istanbul - Turkey

Jakarta - Indonesia

Johannesburg - South Africa

AGILE LEADERS
Training Center

Training Cities

Kuala Lumpur - Malaysia

Langkawi - Malaysia

London - UK

Madrid - Spain

Manama - Bahrain

Milan - Italy

Nairobi - Kenya

Paris - France

Phuket - Thailand

Prague - Czech Republic

Rome - Italy

Sharm El-Sheikh - Egypt

Tbilisi - Georgia

Tokyo - Japan

Vienna - Austria

Zanzibar - Tanzania

AGILE LEADERS
Training Center

Training Cities

Zoom - Online Training

WHO WE ARE

Agile Leaders is a renowned training center with a team of experienced experts in vocational training and development. With 20 years of industry experience, we are committed to helping executives and managers replace traditional practices with more effective and agile approaches.

OUR VISION

We aspire to be the top choice training provider for organizations seeking to embrace agile business practices. As we progress towards our vision, our focus becomes increasingly customer-centric and agile.

OUR MISSION

We are dedicated to developing value-adding, customer-centric agile training courses that deliver a clear return on investment. Guided by our core agile values, we ensure our training is actionable and impactful.

WHAT DO WE OFFER

At Agile Leaders, we offer agile, bite-sized training courses that provide a real-life return on investment. Our courses focus on enhancing knowledge, improving skills, and changing attitudes. We achieve this through engaging and interactive training techniques, including Q&As, live discussions, games, and puzzles.

AGILE LEADERS
Training Center

CONTACT US

UAE, Dubai Investment Park First

+971585964727
+447700176600

sales@agile4training.com