Training of Trainers: Building a Career Training Program for Future Leaders

21 - 25 Apr 2026
Vienna

AGILE LEADERS
Training Center

Training of Trainers: Building a Career Training Program for Future Leaders

Ref.: 36041_3840 **Date:** 21 - 25 Apr 2026 **Location:** Vienna **Fees:** 5700 **Euro**

Training Of Trainers Course Overview:

Enhance your prowess as a corporate training professional with the comprehensive 'Training Of Trainers' TOT course. This program is meticulously designed to not only upgrade your employee training expertise but also to refine your skills in crafting and delivering top-tier training initiatives. As a participant, you'll delve into the integral role of human resources within a business framework, gaining insights into the pivotal role of manager training programs in driving a company's triumph. The course highlights the paramount significance of training communication, equipping you with practical solutions for effective training facility management. Furthermore, it offers a deep dive into the metrics and analytics of HR operations, illuminating their strategic use in customizing training approaches for optimal impact.

'Training Of Trainers' caters to a diverse array of professionals seeking to upskill or reskill in their capacities as HR business partners, HR managers, or training coordinators. By the time you complete this program, you'll not only be equipped to orchestrate effective training but also to contribute meaningfully to your organization's human capital growth.

Target Audience:

- Corporate Trainers
- HR Professionals
- Learning and Development Managers
- Supervisors
- Team Leads
- Anyone tasked with employee training and development

Targeted Organizational Departments:

- Human Resources
- Training and Development
- Learning & Education Services
- Operations
- Production
- Sales & Marketing

Targeted Industries:

- Technology & Software
- Manufacturing
- Healthcare
- Education
- Retail
- Non-Profit Organizations
- Government Agencies
- Financial Services
- Hospitality

Course Offerings:

Upon completion of this course, participants will be able to:

1. Create and deliver effective employee training and manager training programs.
2. Optimize training facilities and enhance training communication.
3. Understand and apply metrics and analytics in HR operations.
4. Play the role of an effective HR business partner.
5. Contribute to the human capital resource through strategic human resource management training.

Training Methodology:

This course will employ a blended learning approach, utilizing case studies, group work, interactive sessions, and feedback sessions. The focus will be on practical application and mastery of skills related to HR operations, management of training facilities, and HR metrics and analytics. The role-play exercises will help the trainees understand the practical challenges and scenarios in corporate training, and the real-time feedback sessions will help in continuous improvement.

Course Toolbox:

- Training needs assessment tools
- Adult learning theories and techniques
- Training style assessment tools
- Instructional objective and plan writing tools
- Active training methods and techniques
- Visual aid creation and usage guide
- Group management and facilitation tools
- Training evaluation models and tools
- Cultural sensitivity and inclusivity guides
- Storytelling techniques
- Technology usage guidelines in training
- Training adaptation methods for tough times

Course Agenda:

Day 1: Understanding Training Fundamentals

• Topic 1: what is tot training?

• Topic 2: Conducting a Needs Assessment

• Topic 3: Developing an Action Plan

• Topic 4: Understanding Adult Learners

• Topic 5: Andragogical vs Pedagogical Model

• Topic 6: Learning Styles

• Reflection & Review

Day 2: Embracing Training Styles

• Topic 1: Trainer Characteristics and Competencies

• Topic 2: Training Style

• Topic 3: Learner-Centered vs Information-Centered Approaches

• Topic 4: Elements of a Trainer's Style

• Topic 5: Understanding Today's Learners

• Topic 6: Diversity Issues in Training

• Reflection & Review

Day 3: Writing Objectives and Plans for Training

• Topic 1: Writing Instructional Objectives

• Topic 2: What Are Learning Objectives?

• Topic 3: Writing an Instructional Plan

• Topic 4: Instructional Plan Overview

• Topic 5: Major Components of Design

• Topic 6: Developing Materials for Training

• Reflection & Review

Day 4: Implementing and Delivering Training

• Topic 1: Selecting, Designing, and Developing Active-Training Methods

• Topic 2: Delivering Training Effectively

• Topic 3: Using Visual Aids in Training

• Topic 4: Working with Groups

• Topic 5: Encouraging Participation

• Topic 6: Using Creativity in Training

• Reflection & Review

Day 5: Evaluating and Adapting Training

• Topic 1: Evaluating Training

• Topic 2: Four-Level Model for Training Evaluation

• Topic 3: Training across Cultures

• Topic 4: Storytelling as a Training Technique

• Topic 5: Using Technology in Training

• Topic 6: Training During Tough Times

• Reflection & Review

How This Course is Different from Other Training Of Trainers Courses:

"Training Of Trainers" TOT sets itself apart from the ordinary landscape of corporate training programs. In contrast to conventional courses that may solely revolve around theoretical concepts, our course is a harmonious marriage of practical insights and a robust foundational understanding. What distinguishes us is our dedication to enabling participants to navigate the dynamic intricacies of human resources and corporate training.

Our course goes beyond the basics by incorporating data-driven methodologies. We empower participants to utilize HR metrics and analytics to make informed decisions about training strategies and program design, a skill that is highly valued in today's modern HR operations landscape. More than just training, we offer comprehensive coaching to grasp the nuances of HR business partnership, the art of managing training facilities, and the fine craft of fostering productive training communication.

While many training programs tend to overlook the pivotal role of managers in the training ecosystem, we provide substantial content on manager training programs. This equips you with the tools to facilitate transformative learning experiences for managers, elevating their leadership and mentorship skills.

Ultimately, our aim is to empower you to design and execute impactful training programs that bring substantial value to your organization. 'Training Of Trainers' is more than just a course—it's an investment in your career, a program that elevates your capabilities as an HR professional.

Training Course Categories

Finance and Accounting Training Courses

Agile PM and Project Management Training Courses

Certified Courses By International Bodies

Communication and Public Relations Training Courses

Data Analytics Training and Data Science Courses

Environment & Sustainability Training Courses

Governance, Risk and Compliance Training Courses

Human Resources Training and Development Courses

IT Security Training & IT Training Courses

Leadership and Management Training Courses

Legal Training, Procurement and Contracting Courses

Maintenance Training and Engineering Training Courses

Training Course Categories

Marketing, Customer Relations, and Sales Courses

Occupational Health, Safety and Security Training Courses

Oil & Gas Training and Other Technical Courses

Personal & Self-Development Training Courses

Quality and Operations Management Training Courses

Secretarial and Administration Training Courses

Training Cities

Accra - Ghana

Amman - Jordan

Amsterdam - Netherlands

Baku - Azerbaijan

Bali - Indonesia

Bangkok - Thailand

Barcelona - Spain

Cairo - Egypt

Cape town - South Africa

Casablanca - Morocco

Chicago - USA

Doha - Qatar

Dubai - UAE

Geneva - Switzerland

Istanbul - Turkey

Jakarta - Indonesia

Training Cities

Johannesburg - South Africa

Kuala Lumpur - Malaysia

Langkawi - Malaysia

London - UK

Madrid - Spain

Manama - Bahrain

Milan - Italy

Munich - Germany

Nairobi - Kenya

Paris - France

Phuket - Thailand

Prague - Czech Republic

Rome - Italy

San Diego - USA

Sharm El-Sheikh - Egypt

Tbilisi - Georgia

Training Cities

Tokyo - Japan

Trabzon - Turkey

Vienna - Austria

Zanzibar - Tanzania

Zoom - Online Training

WHO WE ARE

Agile Leaders is a renowned training center with a team of experienced experts in vocational training and development. With 20 years of industry experience, we are committed to helping executives and managers replace traditional practices with more effective and agile approaches.

OUR VISION

We aspire to be the top choice training provider for organizations seeking to embrace agile business practices. As we progress towards our vision, our focus becomes increasingly customer-centric and agile.

OUR MISSION

We are dedicated to developing value-adding, customer-centric agile training courses that deliver a clear return on investment. Guided by our core agile values, we ensure our training is actionable and impactful.

WHAT DO WE OFFER

At Agile Leaders, we offer agile, bite-sized training courses that provide a real-life return on investment. Our courses focus on enhancing knowledge, improving skills, and changing attitudes. We achieve this through engaging and interactive training techniques, including Q&As, live discussions, games, and puzzles.

AGILE LEADERS
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