



## **Developing Competency Framework & Conducting Competency Assessment Course**



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### **Developing Competency Framework & Conducting Competency Assessment Course Overview:**

This course is meticulously designed to equip HR professionals, managers, and organizational development practitioners with the skills needed to develop a comprehensive competency framework and conduct effective competency assessments within their organizations. It offers a deep dive into understanding, identifying, and applying behavioral competencies across various organizational roles, enhancing the alignment between individual performance and strategic business goals. Participants will learn how to create a tailored competency framework, identify competency gaps, and develop strategies for competency assessment and enhancement, ensuring a robust foundation for talent management and development initiatives.

### **Target Audience:**

- HR professionals and managers
- Organizational development practitioners
- Talent management specialists
- Business leaders and executives

### **Targeted Organizational Departments:**

- Human Resources
- Talent Development and Management
- Organizational Development
- Leadership and Executive Management

### **Targeted Industries:**

- All industries seeking to improve organizational performance and employee development, including but not limited to:
  - Healthcare
  - Technology
  - Finance and Banking
  - Education
  - Public Sector



## Course Offerings:

By the end of this course, participants will master:

- Foundations of Competency Framework Development
- Techniques for Conducting Competency Assessments
- Strategies for Identifying and Addressing Competency Gaps
- Best Practices for Integrating Competency Models into HR Processes
- Approaches for Linking Competencies with Business Objectives and KPIs

## Training Methodology:

The course adopts a blend of theoretical lectures and practical applications, utilizing case studies and real-world examples to ensure an interactive learning environment. Through group discussions, feedback sessions, and hands-on activities, participants will engage in a comprehensive learning experience that fosters practical application of knowledge in their real-life work settings.

## Course Toolbox:

- Theoretical lectures and presentations
- Group discussions and workshop sessions
- Case studies and practical exercises
- Training materials and assessment tools
- Interactive activities and practical applications

## Course Agenda:

### Day 1: Understanding Behavioral Competencies in Job Analysis and Performance Evaluation

- **Topic 1:** Introduction to Behavioral Competencies and Their Importance in Social Service
- **Topic 2:** The Role of Behavioral Competencies in Job Analysis
- **Topic 3:** Integrating Behavioral Competencies into Performance Evaluation
- **Topic 4:** Strategies for Measuring Competencies During Employment
- **Reflection & Review:** Recap of Behavioral Competencies in Professional Evaluation and Job Analysis

### Day 2: Identifying Competency Gaps through Behavioral Indicators

- **Topic 1:** Overview of a Competency Dictionary and Its Classification
- **Topic 2:** Identifying Core, Enabling, Functional, and Managerial Competencies
- **Topic 3:** Linking Behavioral Indicators with Functional and Managerial Competencies
- **Topic 4:** Assessing Competency Gaps through Behavioral Indicators
- **Reflection & Review:** Reviewing the Process of Identifying and Classifying Competency Gaps



## **Day 3: Developing Behavioral Indicators for Different Types of Competencies**

- **Topic1:** Developing Behavioral Indicators for Core Competencies
- **Topic2:** Developing Behavioral Indicators for Managerial Competencies
- **Topic3:** Developing Behavioral Indicators for Functional Competencies
- **Topic4:** Developing Behavioral Indicators for Enabling Competencies
- **Reflection & Review:** Reflecting on Developing Behavioral Indicators for Different Types Of Competencies

## **Day 4: Competency Management for Career Progression**

- **Topic 1:** Succession and Replacement Planning Using Competencies
- **Topic 2:** The Role of Competencies in Promotion, Succession, and Replacement
- **Reflection & Review:** Reflecting on the Integration of Competencies in Career Development

## **Day 5: Competencies in Training and Continuous Improvement**

- **Topic 1:** Linking Continuous Improvement Culture with Competency Development
- **Topic 2:** Training Needs Analysis and Identifying Training Gaps
- **Topic 3:** Connecting Competencies with Key Performance Indicator Dimensions
- **Reflection & Review:** Summary and Next Steps in Competency-Based Training and Improvement

## **How This Course is Different from Other Behavioral Competencies Development Courses:**

Unlike traditional courses that focus solely on the theoretical aspects of competency frameworks, this course provides a hands-on approach that combines theory with practical application. It is specifically designed to empower participants with the tools and knowledge to implement competency frameworks and assessments directly into their organizational practices, thereby enhancing both individual and organizational performance. The course is tailored to address the unique challenges and opportunities within various industries, making it relevant and applicable across a broad spectrum of professional settings.

# Training Course Categories



**Agile PM and Project Management Training Courses**



**Certified Courses By International Bodies**



**Communication and Public Relations Training Courses**



**Continues Professional Development (CPD) Certified Courses**



**Data Analytics Training and Data Science Courses**



**Environment & Sustainability Training Courses**



**Finance and Accounting Training Courses**



**Governance, Risk and Compliance Training Courses**



**HR TRAINING & DEVELOPMENT**

**Human Resources Training and Development Courses**



**IT Security Training & IT Training Courses**



**Leadership and Management Training Courses**



**Legal Training, Procurement and Contracting Courses**



# Training Course Categories



**Maintenance Training  
and Engineering  
Training Courses**



**Marketing, Customer  
Relations, and Sales  
Courses**



**Occupational Health,  
Safety and Security  
Training Courses**



**Personal & Self-  
Development Training  
Courses**



**Quality and Operations  
Management Training  
Courses**



**Secretarial and  
Administration Training  
Courses**



## Training Cities



**Accra - Ghana**



**Al Jubail - Saudi Arabia**



**Amman - Jordan**



**Amsterdam - Netherlands**



**Athens - Greece**



**Baku - Azerbaijan**



**Bali - Indonesia**



**Bangkok - Thailand**



**Barcelona - Spain**



**Cairo - Egypt**



**Cape town - South Africa**



**Casablanca - Morocco**



**Chicago - USA**



**Doha - Qatar**



**Dubai - UAE**



**Geneva - Switzerland**



# Training Cities



**Istanbul - Turkey**



**Jakarta - Indonesia**



**Johannesburg -  
South Africa**



**Kuala Lumpur -  
Malaysia**



**Kuwait - Kuwait**



**Langkawi -  
Malaysia**



**London - UK**



**Madrid - Spain**



**Manama - Bahrain**



**Marbella - Spain**



**Milan - Italy**



**Montreux -  
Switzerland**



**Munich - Germany**



**Muscat - Oman**



**Nairobi - Kenya**



**Nice - France**



# Training Cities



**Paris - France**



**Phuket - Thailand**



**Prague - Czech Republic**



**Riyadh - Saudi Arabia**



**Rome - Italy**



**San Diego - USA**



**Seoul - South Korea**



**Sharm El-Sheikh - Egypt**



**Tashkent - Uzbekistan**



**Tbilisi - Georgia**



**Tokyo - Japan**



**Trabzon - Turkey**



**Vienna - Austria**



**Zanzibar - Tanzania**



**Zoom - Online Training**

# WHO WE ARE

Agile Leaders is a renowned training center with a team of experienced experts in vocational training and development. With 20 years of industry experience, we are committed to helping executives and managers replace traditional practices with more effective and agile approaches.

## OUR VISION

We aspire to be the top choice training provider for organizations seeking to embrace agile business practices. As we progress towards our vision, our focus becomes increasingly customer-centric and agile.

## OUR MISSION

We are dedicated to developing value-adding, customer-centric agile training courses that deliver a clear return on investment. Guided by our core agile values, we ensure our training is actionable and impactful.

## WHAT DO WE OFFER

At Agile Leaders, we offer agile, bite-sized training courses that provide a real-life return on investment. Our courses focus on enhancing knowledge, improving skills, and changing attitudes. We achieve this through engaging and interactive training techniques, including Q&As, live discussions, games, and puzzles.



**AGILE LEADERS**  
Training Center

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