



## **Certified (CICCM) Exam Preparation Training Course**



**AGILE LEADERS**  
Training Center



## **Certified (CICCM) Exam Preparation Training Course**

### **Course Overview:**

The course is designed for professionals who want to excel in international contract management. This course prepares participants for the CICCM Certification Program by covering a wide range of topics, including skills development in contracts management, international contracts management, and strategic supplier contract management. With the evolution of global supply chains, managing commercial contracts with strategic suppliers has become crucial. This course equips participants with the necessary skills for purchasing and supply chain contracts, contract administration, and the legal aspects of international contracts. Participants will develop expertise in risk management, negotiation techniques, and commercial contracts administration, ensuring they meet the rigorous standards required for CICCM certification. Through complete training, participants will confidently approach the CICCM exam and enhance their careers in contract management.

### **Target Audience:**

- Purchasing Managers
- Supply Chain Professionals
- Contract Administrators
- Procurement Specialists
- Legal Advisors in Contract Management
- Project Managers involved in Contract Negotiations

### **Targeted Organizational Departments:**

- Procurement and Supply Chain Departments
- Legal and Compliance Teams
- Contract Administration and Management Units
- Project Management Offices PMOs

### **Targeted Industries:**

- Manufacturing
- Energy and Utilities
- Information Technology
- Government and Public Sector
- Healthcare and Pharmaceuticals
- Finance and Insurance

## Course Offerings:

By the end of this course, participants will be able to:

- Master the principles of contract management.
- Understand and apply international commercial contracts body of knowledge.
- Execute strategic supplier contract management.
- Enhance skills in sourcing and evaluation in commercial contracts.
- Manage contract pricing principles and contract negotiations.

## Training Methodology:

The course uses various interactive learning methods, including case studies, real-world scenarios, group discussions, and role-playing exercises. Participants will develop their contract management skills through practical workshops covering procurement and contract management essentials. Feedback sessions will help participants track their learning progress and get guidance for the CICCM certification exam.

## Course Toolbox:

- Contract Management Body of Knowledge CMBOK® Seventh Edition
- complete workbooks and reading materials on contracts administration
- Checklists for international contract management and contract negotiation skills
- Templates for contracts management professional designation documentation

## Course Agenda:

### Day 1: Introduction to International Commercial Contracts Management

- **Topic 1:** Overview of the Purchasing and Supply Management Profession
- **Topic 2:** Transitioning from Purchase Orders to Complete Contracts
- **Topic 3:** Contract Planning and Initiation
- **Topic 4:** Description of Requirements and Cost-Benefit Analysis
- **Topic 5:** Sourcing Options and Market Research
- **Topic 6:** RFI Solicitation and Evaluation Criteria
- **Reflection & Review:** Reflection on contract planning processes and preparation

### Day 2: Bid and Development Phases

- **Topic 1:** Procurement Bid Process and Rules
- **Topic 2:** Influence of Laws on the Bid Process
- **Topic 3:** Cost Identification and Applying Evaluation Criteria
- **Topic 4:** RFP Preparation, Content, and Management



- **Topic 5:** Contract Pricing Principles and Bid Evaluation
- **Topic 6:** Commercial Contract Types and Overview
- **Reflection & Review:** Reflection on bid process and development strategies

### **Day 3: Contract Negotiation and Terms Development**

- **Topic 1:** Negotiation Overview and Objectives
- **Topic 2:** Negotiation Styles, Strategies, and Techniques
- **Topic 3:** Tactics, Tricks, and Lessons Learned in Negotiation
- **Topic 4:** Contract Terms and Conditions Overview CISG Drafting Guide
- **Topic 5:** Partnerships, Alliances, Distributorships, and Consortia
- **Topic 6:** IT Procurement Contracts and Performance-Based Contracts
- **Reflection & Review:** Reflection on effective negotiation and contract terms

### **Day 4: Contract Administration and Advanced Topics**

- **Topic 1:** Contract Administration Essentials Lecture 1
- **Topic 2:** Contract Administration Essentials Lecture 2
- **Topic 3:** Contract Administration Essentials Lecture 3
- **Topic 4:** Contract Administration Essentials Lecture 4
- **Topic 5:** Electronic Contracting and Risk Management
- **Topic 6:** Outsourcing and International Contracting
- **Reflection & Review:** Reflection on contract administration and risk management

### **Day 5: Advanced Contract Strategies and Real-World Applications**

- **Topic 1:** Advanced Risk Management in International Contracts
- **Topic 2:** Dispute Resolution and Legal Considerations in Global Contracts
- **Topic 3:** Strategic Supplier Relationship Management
- **Topic 4:** Contract Renewal, Extensions, and Exit Strategies
- **Topic 5:** Case Studies: Successful International Contract Management
- **Topic 6:** Real-World Contract Negotiation Simulations and Feedback
- **Reflection & Review:** Reflection on advanced strategies and real-world applications

### **How This Course is Different from Other CICCМ Courses:**

The course offers a complete, interactive learning experience with a focus on real-world applications. Unlike other programs, this course gives participants access to the Contract Management Body of Knowledge CMBOK® Seventh Edition, ensuring they have the most current resources in contract management certification. With an emphasis on strategic supplier contract management and global contracts management, participants will acquire the skills and knowledge to navigate the complexities of international contracts. Additionally, the course integrates advanced commercial contracts management techniques and includes CICCМ Certification Exam Prep, preparing participants for success in the professional world.

# WHO WE ARE

Agile Leaders is a renowned training center with a team of experienced experts in vocational training and development. With 20 years of industry experience, we are committed to helping executives and managers replace traditional practices with more effective and agile approaches.

## OUR VISION

We aspire to be the top choice training provider for organizations seeking to embrace agile business practices. As we progress towards our vision, our focus becomes increasingly customer-centric and agile.

## OUR MISSION

We are dedicated to developing value-adding, customer-centric agile training courses that deliver a clear return on investment. Guided by our core agile values, we ensure our training is actionable and impactful.

## WHAT DO WE OFFER

At Agile Leaders, we offer agile, bite-sized training courses that provide a real-life return on investment. Our courses focus on enhancing knowledge, improving skills, and changing attitudes. We achieve this through engaging and interactive training techniques, including Q&As, live discussions, games, and puzzles.



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## Gamified and Interactive Training

We understand that training delivery can be challenging, both online and offline. To ensure engagement and achieve learning objectives, we have developed our own activities and collaborated with industry-leading solutions to gamify our training sessions. This approach increases interaction levels and guarantees effective learning outcomes.



## Our Training Categories

We cover a wide range of training categories to cater to different needs and interests

- Branding, Marketing, Customer Relations, & Sales Programs
- Political & Public Relations Programs
- Finance and Accounting Programs
- Project Management Programs
- Human Resources Management Programs
- Quality & Process Management
- Management & Leadership Programs
- Self-Development Programs

Join Agile Leaders today and embark on a transformative journey towards becoming a more agile and effective leader. Experience our customer-centric approach, actionable training, and guaranteed return on investment. Let us help you unleash your full potential in the dynamic business landscape.



## Where to Find Us

You can join our training programs at our centers located in



We also offer online training sessions through the Zoom platform.

- Malaysia** Kuala Lumpur
- Morocco** Casablanca
- Spain** Barcelona
- France** Paris
- UK** London
- Italy** Rome
- Egypt** Cairo, Sharm El-Sheikh
- Turkey** Istanbul
- Georgia** Tbilisi
- Azerbaijan** Baku
- UAE** Dubai



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