



The Project Management Office (PMO Establishment) Training Course



AGILE LEADERS
Training Center

The Project Management Office (PMO Establishment) Training Course

Training Overview:

The Project Management Office PMO Establishment, Optimization, and Modernization Certification Course is a comprehensive training program designed to provide participants with the knowledge and skills necessary to establish, optimize, and modernize a Project Management Office PMO. This course combines project management fundamentals with a focus on Agile Project Management with Scrum, making it unique and highly relevant in today's dynamic business environment.

By enrolling in this course, you will learn how to create and manage project charters, effectively plan and execute projects, and understand the responsibilities of a project manager. You will also gain insights into the differences between Agile and Waterfall project management approaches and develop proficiency in Agile Project Management with Scrum. Furthermore, this course will guide you in optimizing and modernizing your PMO, ensuring its alignment with industry best practices.

Target Audience:

- Project Managers
- Agile Project Managers
- Team Leaders
- Scrum Masters
- Program Managers
- Project Coordinators
- Project Analysts
- Project Team Members
- Business Analysts
- IT Managers

Targeted Organizational Departments:

- Project Management Office PMO
- IT Project Management
- Research and Development
- Operations
- Human Resources
- Finance
- Engineering
- Quality Assurance
- Business Process Improvement
- Strategy & Planning

Targeted Industries:

- IT Services
- Software Development
- Financial Services
- Construction
- Consulting
- Healthcare
- Telecommunications
- Manufacturing
- Education
- Government

Course Offerings:

- Understanding the process of PMO establishment, optimization, and modernization
- Differentiating between Agile and Waterfall project management
- Mastering Agile Project Management with Scrum
- Improving Agile project management skills
- Creating and managing Project Charters and Project Plans
- Understanding the roles and responsibilities of Project Team Members and Project Managers
- Becoming a certified Project Management Professional
- Gaining the skills needed to excel as an Agile Project Manager
- Obtaining Agile Project Management with Scrum certification

Training Methodology:

This course employs a blended learning approach, combining instructor-led sessions, interactive group work, case studies, and feedback sessions. Participants will engage in Agile project management training modules that focus on both theoretical concepts and their practical application. The training will include discussions on Agile and Waterfall methodologies, project planning techniques, and optimizing PMOs. Real-world case studies will be used to highlight project manager responsibilities and demonstrate how to improve PMO performance.

Course Toolbox:

Participants will have access to a comprehensive set of resources, including:

- Project management software
- Online reading materials
- Interactive Agile Project Management training modules
- Project Charter templates
- Project planning tools
- Checklists for project manager responsibilities
- Digital handbooks for Agile Project Manager responsibilities
- Preparation materials for Agile Project Management with Scrum certification



Course Agenda:

Day 1: Introduction to Project Management and PMO

- Key roles of the PMO
- Benefits of the PMO
- Link between strategy and projects
- Aligning strategy with projects
- The strategy and projects framework
- Reflection & Review: Recap of key concepts and discussion on the importance of PMOs

Day 2: PMO Business Case, Organization, Structure, and Functions

- Portfolios, programs, and projects
- Developing a strong PMO business case
- Organizational structure for projects
- Types of PMOs
- Functions of the PMO
- Reflection & Review: Review of key topics and interactive group activity

Day 3: Maturity and the PMO

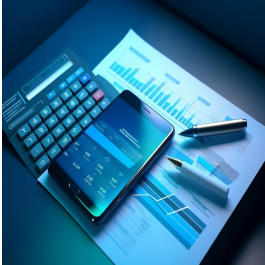
- Defining maturity and capability
- Steps for increasing maturity level
- Baseline maturity assessment
- Project management health check
- Maturity gap analysis steps
- Organizational project management maturity model PMI-OPM3
- Reflection & Review: Discussion on maturity levels and their impact on PMO effectiveness

Day 4: PMO Planning, Preparation, and Strategy

- Creating the PMO charter
- Objectives and milestones
- Using gap analysis to set milestones
- Implementation strategy phases
- Measuring success metrics
- Reflection & Review: Group exercise on PMO planning and strategy development

Day 5: Human Capital Management and The PMO

Training Course Categories



Finance and Accounting Training Courses



Agile PM and Project Management Training Courses

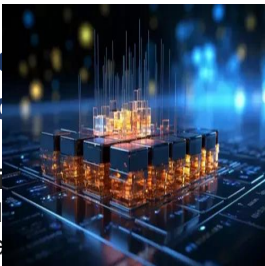


Certified Courses By International Bodies



Communication and Public Relations Training Courses

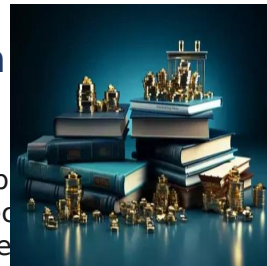
- People
- PMO
- Identified
- Measure
- and lead
- for pe
- ctors i
- The knowledge management process
- Project closeout and capturing lessons learned
- The knowledge gap in project management
- PMO as a community of practice
- Measuring and monitoring project performance
- Reflection & Review: Recap of key concepts and final Q&A session



Data Analytics Training and Data Science Courses



Environment & Sustainability Training Courses



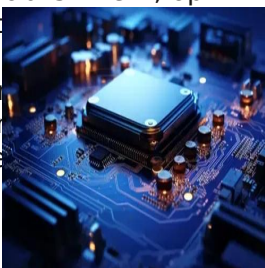
Governance, Risk and Compliance Training Courses



Human Resources Training and Development Courses

This course integrates its PMO and optimization management focus, acknowledges the growing importance of Agile methodologies and addresses the needs of professionals working in Agile environments.

By integrating Agile Project Management with Scrum, participants will gain a holistic understanding of project management practices, enabling them to adapt to different project management approaches based on project requirements. This course also provides a strong focus on PMO establishment, optimization, and modernization, equipping participants with the skills to align PMOs with strategic project management.



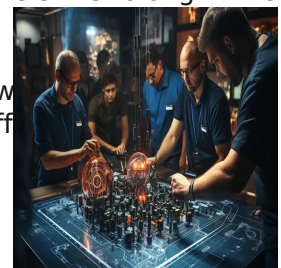
IT Security Training & IT Training Courses



Leadership and Management Training Courses



Legal Training, Procurement and Contracting Courses



Maintenance Training and Engineering Training Courses

Further, this course provides a strong focus on PMO establishment, optimization, and modernization, equipping participants with the skills to align PMOs with strategic project management.



Training Course Categories



Marketing, Customer Relations, and Sales Courses



Occupational Health, Safety and Security Training Courses



Oil & Gas Training and Other Technical Courses



Personal & Self-Development Training Courses



Quality and Operations Management Training Courses



Secretarial and Administration Training Courses



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Training Cities



Accra - Ghana



Amman - Jordan



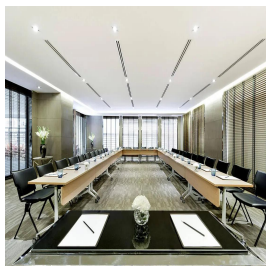
Amsterdam - Netherlands



Baku - Azerbaijan



Bali - Indonesia



Bangkok - Thailand



Barcelona - Spain



Cairo - Egypt



Cape town - South Africa



Casablanca - Morocco



Doha - Qatar



Dubai - UAE



Geneva - Switzerland



Istanbul - Turkey



Jakarta - Indonesia



Johannesburg - South Africa

Training Cities



Kuala Lumpur - Malaysia



Langkawi - Malaysia



London - UK



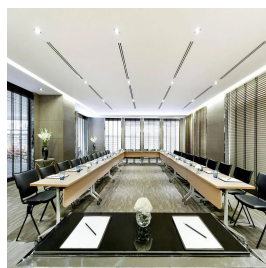
Madrid - Spain



Manama - Bahrain



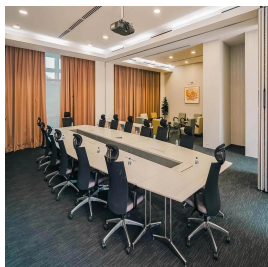
Milan - Italy



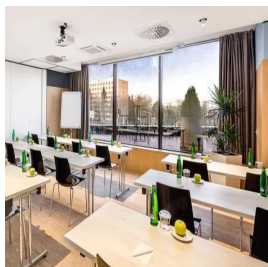
Nairobi - Kenya



Paris - France



Phuket - Thailand



Prague - Czech Republic



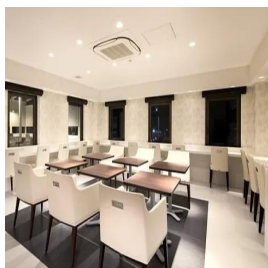
Rome - Italy



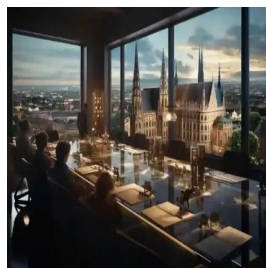
Sharm El-Sheikh - Egypt



Tbilisi - Georgia



Tokyo - Japan



Vienna - Austria



Zanzibar - Tanzania



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**Zoom - Online
Training**

WHO WE ARE

Agile Leaders is a renowned training center with a team of experienced experts in vocational training and development. With 20 years of industry experience, we are committed to helping executives and managers replace traditional practices with more effective and agile approaches.

OUR VISION

We aspire to be the top choice training provider for organizations seeking to embrace agile business practices. As we progress towards our vision, our focus becomes increasingly customer-centric and agile.

OUR MISSION

We are dedicated to developing value-adding, customer-centric agile training courses that deliver a clear return on investment. Guided by our core agile values, we ensure our training is actionable and impactful.

WHAT DO WE OFFER

At Agile Leaders, we offer agile, bite-sized training courses that provide a real-life return on investment. Our courses focus on enhancing knowledge, improving skills, and changing attitudes. We achieve this through engaging and interactive training techniques, including Q&As, live discussions, games, and puzzles.



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