



Business Analysis Body of Knowledge (BABOK): Mastering Core Techniques, Requirements & Strategy



AGILE LEADERS
Training Center

Business Analysis Body of Knowledge (BABOK): Mastering Core Techniques, Requirements & Strategy

Course Overview:

The course is an intensive 5-day program for professionals aiming to align with IIBA standards and master business analysis techniques. Based on BABOK v3, it covers six key areas: Business Analysis Planning & Monitoring, Elicitation & Collaboration, Requirements Lifecycle Management, Strategy Analysis, Requirements Analysis & Design Definition, and Solution Evaluation. Participants will learn to engage stakeholders, manage requirements, and evaluate solutions using tools like SWOT analysis and business process modeling. This hands-on course prepares learners for CBAP and CCBA exams in both Agile and traditional environments.

Target Audience:

- Business Analysts
- Project Managers
- Requirements Engineers
- Product Owners
- Business Consultants
- Process Improvement Specialists
- IT Analysts

Targeted Organizational Departments:

- Strategy & Planning
- Information Technology
- Product Development
- Operations & Process Improvement
- Compliance & Risk Management
- Quality Assurance

Targeted Industries:

- Financial Services
- Healthcare
- Government & Public Sector
- Technology & Software
- Telecommunications
- Energy & Utilities
- Manufacturing

Course Offerings:

By the end of this course, participants will be able to:

- Apply the BABOK v3 framework to real-world analysis scenarios
- Elicit, document, and manage business requirements effectively
- Perform stakeholder engagement and impact analysis
- Develop business cases, SWOT analysis, and process models
- Evaluate solution performance with KPIs and decision models
- Design requirement specifications using user stories, use cases, and prototypes
- Align business analysis with Agile and IT perspectives
- Prepare for CBAP & CCBA certification exams

Training Methodology:

This course adopts a blended learning model that combines instructor-led training with case studies, simulations, and interactive discussions. Daily sessions include workshops that mimic real business analysis challenges. Group activities encourage collaborative problem-solving, and participants will engage in stakeholder role-play, SWOT workshops, wireframing exercises, and process modeling labs.

Course Toolbox:

- BABOK v3 Guide Digital Copy
- Requirements Templates BRD, FRD
- Stakeholder Analysis Matrix
- SWOT & Root Cause Analysis Worksheets
- Use Case & User Story Templates
- Wireframing & Prototyping Methods
- Business Process Modeling Notation BPMN Toolkit
- Exam Prep Sample Questions for CBAP & CCBA

Course Agenda:

Day 1: Foundations and Core Concepts

- **Topic 1:** Introduction to BABOK v3 Structure and Certification Paths
- **Topic 2:** Business Analysis Key Concepts and Core Competencies
- **Topic 3:** Business Analysis Planning and Monitoring Techniques
- **Topic 4:** Planning BA Approach, Governance, and Performance Monitoring
- **Topic 5:** Stakeholder Identification and Engagement Strategies
- **Topic 6:** Needs Assessment and Business Problem Definition
- **Reflection & Review:** Summary of foundational BA concepts and planning Methods



Day 2: Elicitation and Collaboration

- **Topic 1:** Introduction to Elicitation and Collaboration Knowledge Area
- **Topic 2:** Preparing for Elicitation – Techniques and Planning Methods
- **Topic 3:** Conducting Elicitation – Interviews, Workshops, Observations
- **Topic 4:** Confirming and Communicating Elicitation Results
- **Topic 5:** Stakeholder Collaboration and Conflict Management
- **Topic 6:** Applying Elicitation in Agile and Hybrid Projects
- **Reflection & Review:** Best practices in capturing and refining stakeholder needs

Day 3: Requirements Lifecycle Management & Strategy

- **Topic 1:** Managing Requirements Traceability and Reuse
- **Topic 2:** Assessing Requirements Changes and Managing Conflicts
- **Topic 3:** Strategy Analysis – Current State and Future State Modeling
- **Topic 4:** Risk Analysis, SWOT Analysis, and Root Cause Techniques
- **Topic 5:** Defining Business Needs and Business Case Development
- **Topic 6:** Aligning Strategy Analysis with Enterprise Architecture
- **Reflection & Review:** Real-world case discussions on strategic analysis

Day 4: Requirements Analysis and Design Definition

- **Topic 1:** Specifying and Modeling Requirements Textual, Visual, Matrix
- **Topic 2:** Verifying and Validating Requirements
- **Topic 3:** Use Cases, User Stories, and Acceptance Criteria
- **Topic 4:** Process Modeling DFDs, BPMN and Functional Decomposition
- **Topic 5:** Wireframes, Prototypes, and Interface Requirements
- **Topic 6:** Prioritizing Requirements for Value Delivery
- **Reflection & Review:** Evaluation of design models and stakeholder feedback

Day 5: Solution Evaluation and Exam Prep

- **Topic 1:** Measuring Solution Performance KPIs, Balanced Scorecards
- **Topic 2:** Analyzing Performance Measures and Recommendations
- **Topic 3:** Addressing Limitations in the Solution or Enterprise
- **Topic 4:** Agile, BI, and Business Architecture Perspectives
- **Topic 5:** CBAP & CCBA Exam Prep Strategies and Mock Practice
- **Topic 6:** Final Capstone Case Presentation by Participants
- **Reflection & Review:** Consolidation, certification planning, and course wrap-up

FAQ:

What specific questions should you ask before enrolling in the course?

Training Course Categories

No
is b
lea



Ho
re

Finance and Accounting Training Courses

s are
y with



day
entia

Agile PM and Project Management Training Courses

a back
akeho



is t

Certified Courses By International Bodies

, IT, o
ecom



mbe

Communication and Public Relations Training Courses

Each day's session is generally structured to last around 4-5 hours with breaks and interactive activities included. The total course duration spans five days, approximately 20-25 hours of instruction.

What is the difference between "Requirements Analysis" and "Design Development"?

How This Course is Different from Other Business Analysis Body of Knowledge Courses

Acc
wh
ne



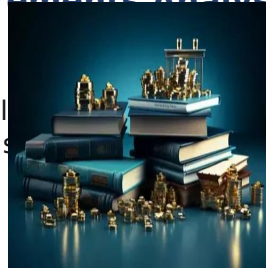
Data Analytics Training Courses

K, Re
n focus



Environment &
Sustainability Training Courses

invol
ntial s



Governance, Risk and
Compliance Training Courses

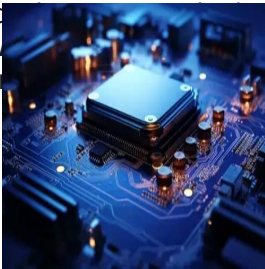
organ
ting th



Human Resources
Training and Development Courses

This course uniquely follows the BABOK v3 structure and integrates core and advanced techniques aligned with IIBA certifications. It combines *BABOK Certification Training*, *Requirements Specification*, *Business Rule Analysis*, and *Agile Perspective* into one curriculum. The training is experiential, focusing on practical application of business analysis concepts. It covers the entire business analysis process, from requirements elicitation to solution evaluation, and includes hands-on exercises and case studies.

fo
SW
per



IT Security Training & IT Training Courses

applica
ges th
and c



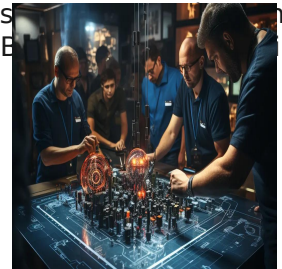
Leadership and Management Training Courses

ss mo
n with



Legal Training, Procurement and Contracting Courses

es, us
for CB



Maintenance Training and Engineering Training Courses



Training Course Categories



Marketing, Customer Relations, and Sales Courses



Occupational Health, Safety and Security Training Courses



Oil & Gas Training and Other Technical Courses



Personal & Self-Development Training Courses



Quality and Operations Management Training Courses



Secretarial and Administration Training Courses

Training Cities



Accra - Ghana



Amman - Jordan



Amsterdam - Netherlands



Baku - Azerbaijan



Bali - Indonesia



Bangkok - Thailand



Barcelona - Spain



Cairo - Egypt



Cape town - South Africa



Casablanca - Morocco



Doha - Qatar



Dubai - UAE



Geneva - Switzerland



Istanbul - Turkey



Jakarta - Indonesia



Johannesburg - South Africa



Training Cities



Kuala Lumpur - Malaysia



Langkawi - Malaysia



London - UK



Madrid - Spain



Manama - Bahrain



Milan - Italy



Nairobi - Kenya



Paris - France



Phuket - Thailand



Prague - Czech Republic



Rome - Italy



Sharm El-Sheikh - Egypt



Tbilisi - Georgia



Tokyo - Japan



Vienna - Austria



Zanzibar - Tanzania



AGILE LEADERS
Training Center

Training Cities



**Zoom - Online
Training**

WHO WE ARE

Agile Leaders is a renowned training center with a team of experienced experts in vocational training and development. With 20 years of industry experience, we are committed to helping executives and managers replace traditional practices with more effective and agile approaches.

OUR VISION

We aspire to be the top choice training provider for organizations seeking to embrace agile business practices. As we progress towards our vision, our focus becomes increasingly customer-centric and agile.

OUR MISSION

We are dedicated to developing value-adding, customer-centric agile training courses that deliver a clear return on investment. Guided by our core agile values, we ensure our training is actionable and impactful.

WHAT DO WE OFFER

At Agile Leaders, we offer agile, bite-sized training courses that provide a real-life return on investment. Our courses focus on enhancing knowledge, improving skills, and changing attitudes. We achieve this through engaging and interactive training techniques, including Q&As, live discussions, games, and puzzles.



AGILE LEADERS
Training Center

CONTACT US

 UAE, Dubai Investment Park First

 +971585964727
+447700176600

 sales@agile4training.com