



Corporate Governance for Boards and Executive Leadership



AGILE LEADERS
Training Center

Corporate Governance for Boards and Executive Leadership

Course Overview:

This training course is designed to provide a comprehensive and integrated understanding of corporate governance practices, with a particular focus on the governance of committees, boards of directors, and executive management. The course will equip participants with practical knowledge of how to separate powers, organize decision-making processes, and ensure compliance with internal and external policies in a way that enhances transparency, accountability, and institutional excellence.

The course will also highlight the roles and responsibilities of board members, audit committees, nomination committees, and executive management. It will cover how to evaluate performance and develop effective key performance indicators to ensure continuous monitoring and oversight. Local, regional, and international best practices will be reviewed, while clarifying the relationship between shareholders, the board of directors, and executive management. The aim is to enable participants to develop their competencies in managing organizations and making strategic decisions efficiently and effectively.

Target Audience:

- Members of boards of directors and executive committees.
- Executive managers and senior administrative officers.
- Internal control and risk management officers.
- Governance consultants and corporate legal advisors.

Targeted Departments:

- Boards of directors and executive committees.
- Senior management.
- Risk management and internal control departments.
- Compliance departments and senior executive management.

Targeted Sectors:

- Banks and financial institutions.
- Investment companies and public shareholding companies.
- Government entities and semi-government sectors.
- Multinational companies and large organizations.

Course Objectives:

By the end of this course, participants will be able to:

- Understand the fundamentals of corporate governance and apply them at board and executive management levels.
- Manage formal meetings of committees and boards of directors effectively and efficiently.
- Develop performance indicators for board members and executive management, and link rewards to performance.
- Enhance institutional excellence and support effective strategic decision-making.
- Develop the competencies of board members and executive committees to ensure continuous monitoring and oversight.

Course Tools:

- PDF guidance files on corporate governance and local and international practices.
- Templates for minutes of board and committee meetings.
- Checklists for evaluating executive management and board member performance.
- Practical examples and case studies from listed companies in the financial market.
- Electronic resources for monitoring governance applications within organizations.

Course Content:

Day 1: Fundamentals of Corporate Governance

- **Topic 1:** Definition of corporate governance and its importance.
- **Topic 2:** Key principles of good governance.
- **Topic 3:** The relationship between the board of directors and executive management.
- **Topic 4:** Core responsibilities of board members.
- **Topic 5:** Organizational structure and internal control.
- **Topic 6:** Legislative and corporate regulatory frameworks.
- **Review:** Discussion of the theoretical and practical foundations of governance.

Day 2: Board of Directors and Executive Committee Skills

- **Topic 1:** The role of the board of directors in oversight and strategic decision-making.
- **Topic 2:** Formation of executive committees and allocation of responsibilities.
- **Topic 3:** Managing formal meetings and documenting minutes.
- **Topic 4:** Developing the skills of board and committee members.
- **Topic 5:** Monitoring performance and overseeing projects.
- **Topic 6:** Institutional excellence and effective governance.
- **Review:** Interactive exercise on the role of boards and committees.



Day 3: Executive Management and CEO Responsibilities

- **Topic 1:** The role of the CEO in implementing governance.
- **Topic 2:** Delegation and resource management.
- **Topic 3:** Succession planning and management development.
- **Topic 4:** Executive performance evaluation.
- **Topic 5:** The relationship between executive management and the board of directors.
- **Topic 6:** Oversight and accountability in decision-making.
- **Review:** Simulation of practical decision-making scenarios.

Day 4: Risk Management and Internal Control

- **Topic 1:** Enterprise risk management policies.
- **Topic 2:** The role of audit and risk committees.
- **Topic 3:** Compliance and governance in operational processes.
- **Topic 4:** Activating the role of the external auditor.
- **Topic 5:** Disclosure and transparency for stakeholders.
- **Topic 6:** Managing conflicts of interest and protecting organizational assets.
- **Review:** Case study on risk management and internal control.

Day 5: Institutional Excellence Strategies and Performance Development

- **Topic 1:** Developing the competencies of board and committee members.
- **Topic 2:** Best practices in managing executive committees.
- **Topic 3:** Strategic planning for corporate governance.
- **Topic 4:** Institutional performance evaluation and continuous improvement.
- **Topic 5:** Integrating governance with financial and operational performance.
- **Topic 6:** Practical applications for enhancing institutional excellence.
- **Review:** Final session to review all practical and theoretical concepts.

FAQ:

What qualifications or requirements are needed for participants before registering for the course?

This course is suitable for board members, executive managers, and executive committee staff. There are no specific academic requirements; however, practical experience in management and corporate governance is preferred.

How long is each daily session, and what is the total number of course hours?

Each daily session lasts approximately 4-5 hours, including breaks and interactive activities. The course runs for five days, with a total duration of 20-25 training hours.



How can the effectiveness of corporate governance be evaluated in companies with multiple committees before making strategic decisions?

This can be achieved by reviewing the performance of the board and executive committees, monitoring compliance with policies and procedures, assessing integrity and transparency in financial reporting, and measuring the level of interaction between executive management and stakeholders.

How This Course Differs from Other Courses:

This course stands out by combining theoretical governance concepts with practical application, while focusing on all levels of corporate management, from the board of directors to the CEO and executive committees. It is based on international best practices and covers the development of board and committee member skills, the management of formal meetings, strategic decision-making, performance monitoring, and enterprise risk management.

The course provides a comprehensive blend of theoretical learning and interactive training, using real-life case studies and simulation exercises to ensure that participants acquire skills that can be applied directly in the workplace. In addition, the course focuses on institutional excellence and ensuring governance effectiveness across different types of organizations, including investment companies, government entities, and private institutions. This makes it a comprehensive and distinctive training experience compared to traditional courses that focus on only one aspect of governance.

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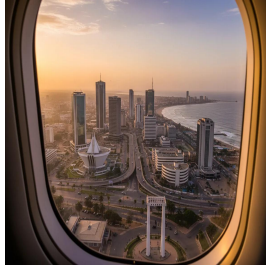
Secretarial and Administration Training Courses



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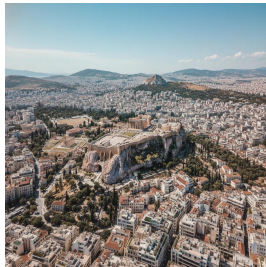
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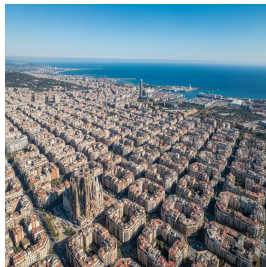
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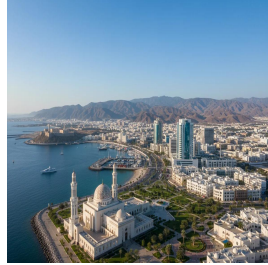
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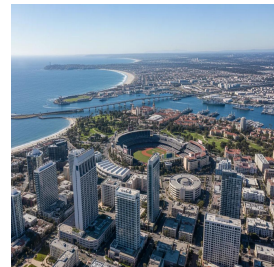
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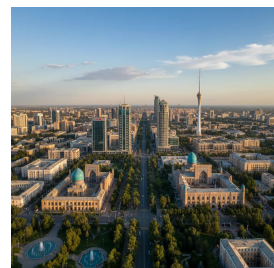
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WHO WE ARE

Agile Leaders is a renowned training center with a team of experienced experts in vocational training and development. With 20 years of industry experience, we are committed to helping executives and managers replace traditional practices with more effective and agile approaches.

OUR VISION

We aspire to be the top choice training provider for organizations seeking to embrace agile business practices. As we progress towards our vision, our focus becomes increasingly customer-centric and agile.

OUR MISSION

We are dedicated to developing value-adding, customer-centric agile training courses that deliver a clear return on investment. Guided by our core agile values, we ensure our training is actionable and impactful.

WHAT DO WE OFFER

At Agile Leaders, we offer agile, bite-sized training courses that provide a real-life return on investment. Our courses focus on enhancing knowledge, improving skills, and changing attitudes. We achieve this through engaging and interactive training techniques, including Q&As, live discussions, games, and puzzles.



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