

AI Governance, Accountability, and Transparency Course

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Overview

AI Governance, Accountability, and Transparency Course is a one-week foundation course for governance leaders, risk managers, compliance teams, policy professionals, internal auditors, and business owners, who leave with an AI Governance, Accountability, and Transparency Framework. Participants inventory AI use, classify risk, assign roles, document decisions, establish transparency and human oversight, review impacts, manage incidents and changes, monitor controls, and report accountability. Agile Leaders Training Center provides training in AI governance, accountability, and transparency.

Who Should Attend

- Governance teams responsible for policies and oversight
- Risk teams responsible for classification and treatment
- Compliance teams responsible for obligations and evidence
- Policy professionals responsible for principles and controls
- Internal auditors responsible for assurance and traceability
- Business owners responsible for AI outcomes and decisions

The course assumes participants oversee business processes or risks and leaves out model development, technical model validation, legal advice, specialist regulation, and software security engineering.

Departments and Industries

The course supports accountable AI oversight across business and public organizations.

- Governance, risk, and compliance functions
- Internal audit and assurance teams
- Legal, policy, and data-governance functions
- Financial, healthcare, and professional service organizations
- Energy, manufacturing, and infrastructure organizations
- Government, education, and nonprofit organizations

Learning Objectives

By the end of this course, participants will be able to:

- Apply governance boundaries to AI use cases
- Analyze risk, impact, documentation, and transparency needs
- Build accountable roles and human oversight controls
- Evaluate explanations, incidents, and change evidence
- Prioritize monitoring, assurance, and reporting actions
- Build an AI Governance, Accountability, and Transparency Framework

Course Agenda

Day 1: Governance Scope and Inventory

- AI Use-Case and System Inventory
- Governance Scope and Policy Map
- Business Owner and Accountability Register
- Stakeholder and Impact Context Sheet
- Governance Evidence and Access Checklist

Day 2: Risk and Impact

- AI Risk Classification Matrix
- Impact Assessment Question Set
- Data, Model, and Output Risk Register
- Human Rights and Stakeholder Effect Review
- Risk Acceptance and Escalation Gate

Day 3: Transparency and Oversight

- AI Documentation and Decision Record
- Transparency Audience and Disclosure Map
- Explanation Need and Limitation Sheet
- Human Oversight and Intervention Matrix
- Challenge, Appeal, and Correction Protocol

Day 4: Controls and Assurance

- AI Incident and Response Register
- Model and Use-Case Change Control
- Performance and Risk Monitoring Scorecard
- Control Testing and Assurance Plan
- Board Accountability Reporting Pack

Day 5: AI Governance Practice

- Suggested Exercise: Build an AI Inventory and Accountability Map
- Suggested Exercise: Classify Risk and Review Impacts
- Suggested Exercise: Design Transparency and Human Oversight
- Suggested Exercise: Establish Incident, Change, and Monitoring Controls
- Capstone Exercise: AI Governance, Accountability, and Transparency Framework

Practical Exercises

The course uses suggested activities that convert governance principles into reviewable AI controls.

- Suggested activity: inventory use cases, define scope, assign business owners, map stakeholders, and identify evidence
- Suggested activity: classify risk, assess impacts, document data and output risks, and set acceptance and escalation rights
- Suggested activity: design documentation, disclosures, explanations, human intervention, challenge, and correction pathways
- Suggested activity: establish incident response, change control, monitoring, assurance testing, and board reporting

FAQs

Who suits AI governance, accountability, and transparency training?

AI governance, accountability, and transparency training suits governance, risk, compliance, policy, audit, and business-owner teams. It assumes responsibility for oversight or decisions and requires no programming.

How does AI governance differ from technical model risk management?

AI governance covers inventories, roles, policies, impacts, transparency, human oversight, incidents, monitoring, assurance, and reporting. Technical model risk management focuses on model methodology, testing, performance, and quantitative validation.

Why does AI accountability require named business owners?

Named business owners connect AI use to outcomes, decisions, controls, resources, stakeholder effects, acceptance of residual risk, incident response, and corrective action rather than leaving responsibility with technology alone.

What does AI transparency require?

AI transparency requires appropriate documentation and communication about purpose, data, operation, limitations, uncertainty, human involvement, decision effects, challenge routes, and corrections for relevant audiences.

What belongs in an AI Governance, Accountability, and Transparency Framework?

The framework includes inventory, scope, policies, owners, risk tiers, impact reviews, documentation, disclosures, explanations, oversight, challenge, incidents, changes, monitoring, assurance, reporting, and escalation.

Conclusion

Participants take back an AI Governance, Accountability, and Transparency Framework connecting inventories, risk, impacts, documentation, oversight, incidents, monitoring, assurance, and reporting. The framework makes ownership, review rights, and evidence visible. It supports traceable governance decisions, accountable AI use, and monitored control effectiveness.

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