

Contract Risk and Compliance Control Training Course

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Overview

Contract Risk and Compliance Control Training Course is a one-week professional course for contract and control functions who leave with a Contract Risk and Compliance File. Participants connect risk identification, obligation mapping, control ownership, performance evidence, change and exception review, escalation, audit trails, corrective action, and closeout assurance. The course addresses fragmented controls and missing evidence through contract-specific review routines. Agile Leaders Training Center presents contract risk and compliance control as an operational assurance discipline.

Who Should Attend

- Contract management functions responsible for obligations, controls, records, and lifecycle assurance
- Procurement functions responsible for supplier terms, evidence requirements, and review routes
- Commercial functions responsible for risk exposure, exceptions, changes, and corrective actions
- Project management functions responsible for delivery evidence, issues, and escalation
- Legal operations functions responsible for obligation interpretation, referrals, and audit trails
- Risk and contract-owner functions responsible for control assignment, testing, and closure

The course assumes participants administer contract obligations and evidence at work, and it leaves out enterprise risk management, full compliance-management-system implementation, and country-specific legal advice.

Departments and Industries

The course supports departments and industries that control contractual risk and evidence.

- Contracts, procurement, commercial, risk, and legal operations
- Project management, finance, internal control, and quality
- Construction, energy, utilities, and manufacturing
- Transport, logistics, telecommunications, and technology
- Healthcare, facilities, hospitality, and professional services

Learning Objectives

By the end of this course, participants will be able to:

- Apply contract risk identification and classification controls
- Build obligation, control-owner, and evidence matrices
- Use performance, change, and exception review records
- Analyze control gaps, issues, and escalation needs
- Evaluate compliance tests and corrective actions
- Build contract closeout assurance and audit trails

Course Agenda

Day 1: Contract Risk and Control Context

- Contract Objective and Risk Context Map
- Contract Risk Identification Checklist
- Risk Classification and Priority Matrix
- Risk Owner and Review Calendar
- Contract Control Environment Map

Day 2: Obligations, Controls and Evidence

- Contract Obligation Register
- Obligation-to-Control Mapping Matrix
- Control Owner Responsibility Chart
- Performance Evidence Schedule
- Record Retention and Traceability Index

Day 3: Change, Exceptions and Issues

- Contract Change Risk Review
- Exception Request and Decision Log
- Control Deviation Assessment
- Issue Ownership and Escalation Route
- Risk Treatment Action Tracker

Day 4: Testing, Correction and Closeout

- Contract Compliance Test Sheet
- Evidence Sampling and Review Plan
- Control Gap Findings Register
- Corrective Action and Follow-Up Log
- Contract Closeout Assurance Checklist

Day 5: Contract Assurance Practice

- Exercise: Build a Contract Risk Register
- Exercise: Map Obligations, Controls and Evidence
- Exercise: Review Changes, Exceptions and Issues
- Exercise: Test Controls and Track Correction
- Capstone Exercise: Contract Risk and Compliance File

Practical Exercises

The course uses suggested activities to apply contract risk and compliance controls across different settings.

- Suggested activity: classify risks and assign review ownership for an energy services contract.
- Suggested activity: map obligations, controls, and evidence for a healthcare supply contract.
- Suggested activity: assess a change, exception, and control deviation in a transport project.
- Suggested activity: test evidence, record corrective actions, and prepare closeout assurance for a technology contract.

FAQs

Who suits contract risk and compliance control training, and what does it assume?

It suits contracts, procurement, commercial, projects, legal operations, risk, control, and contract-owner functions and assumes participants administer obligations and evidence.

How does contract risk and compliance control differ from enterprise risk management?

Contract risk and compliance control focuses on obligations, controls, evidence, exceptions, issues, correction, and closure within individual contracts, while enterprise risk management addresses organization-wide uncertainty and objectives.

What belongs in a contract obligation and control matrix?

A contract obligation and control matrix should record the requirement, responsible owner, control activity, evidence, frequency, reviewer, exception route, escalation point, and current status.

How should contract compliance controls be tested?

Contract compliance controls should be tested against defined criteria using selected evidence, recorded results, identified gaps, responsible corrective actions, follow-up points, and retained review records.

What supports contract closeout assurance?

Contract closeout assurance uses completed obligations, resolved exceptions, tested evidence, closed corrective actions, retained records, approved changes, outstanding-risk decisions, and documented ownership of any surviving duties.

Conclusion

Participants leave with a Contract Risk and Compliance File containing a risk register, obligation-control matrix, owner chart, evidence schedule, exception log, issue route, test sheet, corrective-action log, and closeout checklist. The file replaces scattered assurance activity with traceable contract controls. It also connects each risk and obligation to ownership, evidence, review, and closure.

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