

Portfolio, Programme and Project Professional Training Course

AGILE LEADERS
Training Center

AGILE LEADERS
Training Center

Portfolio, Programme and Project Professional Training Course

Course Overview:

The Portfolio, Programme and Project Professional Exam-Prep Course is a comprehensive training program designed to prepare participants for Portfolio, Programme and Project Professional certification. This course covers a broad range of topics, including Portfolio, Programme and Project Professional concepts and principles, project office management, and the distinctions between portfolio, programme, and project management. Through this course, participants will gain an in-depth understanding of the Portfolio, Programme and Project Professional model and components, essential for successful project management office PMO implementation. The course also delves into the Portfolio, Programme and Project Professional Foundation and Practitioner levels, providing a structured approach to learning. Participants will learn how to develop business cases, make informed decisions, and consistently deliver projects that align with organizational goals. The course utilizes a blend of interactive sessions, case studies, and practical exercises to ensure a thorough understanding of Portfolio, Programme and Project Professional tools and techniques. By the end of this course, participants will be well-prepared to pass the Portfolio, Programme and Project Professional certification exams and effectively manage project offices within their organizations.

Target Audience:

- Project Managers
- PMO Managers
- Portfolio Managers
- Programme Managers
- Senior Executives
- Change Managers
- Business Analysts

Targeted Organizational Departments:

- Project Management Office PMO
- Portfolio Management
- Programme Management
- Corporate Strategy
- IT and Operations
- Business Development
- Risk Management
- Human Resources

AGILE LEADERS
Training Center

Targeted Industries:

- IT and Software Development
- Construction and Engineering
- Healthcare and Pharmaceuticals
- Financial Services
- Government and Public Sector
- Telecommunications
- Energy and Utilities
- Manufacturing

Course Offerings:

By the end of this course, participants will be able to:

- Understand the Portfolio, Programme and Project Professional model and its components
- Differentiate between portfolio, programme, and project management
- Develop a business case for a Portfolio, Programme and Project Professional
- Implement and re-energize a Portfolio, Programme and Project Professional
- Utilize Portfolio, Programme and Project Professional tools and techniques
- Make informed decisions for project prioritization and resource allocation
- Consistently deliver projects within time, cost, and quality constraints

Training Methodology:

This Portfolio, Programme and Project Professional Exam-Prep Course employs a variety of training methodologies to ensure an engaging and effective learning experience. The course includes interactive sessions where participants can engage in discussions and ask questions. Case studies will be used to illustrate real-world applications of Portfolio, Programme and Project Professional principles and concepts. Group work and collaborative exercises will enable participants to learn from each other and apply their knowledge in practical scenarios. Feedback sessions will be conducted to review participants' progress and address any areas of difficulty. Additionally, the course will utilize practical exercises and hands-on activities to reinforce learning and ensure participants are well-prepared for the Portfolio, Programme and Project Professional certification exams.

Course Toolbox:

- Comprehensive course workbook
- Case study materials
- Portfolio, Programme and Project Professional model and component diagrams
- Exam preparation guides
- Practice exams and quizzes

AGILE LEADERS
Training Center

Course Agenda:

Day 1: Introduction to Portfolio, Programme and Project Professional

- **Topic 1:** What is Portfolio, Programme and Project Professional?
- **Topic 2:** Benefits of Having a Portfolio, Programme and Project Professional
- **Topic 3:** Overview of Portfolio, Programme and Project Professional Concepts and Principles
- **Topic 4:** The Portfolio, Programme and Project Professional Model and Components
- **Topic 5:** Key Functions and Services of a Portfolio, Programme and Project Professional
- **Topic 6:** Differences Between Portfolio, Programme, and Project Management
- **Reflection & Review:** Recap of Portfolio, Programme and Project Professional Concepts

Day 2: Portfolio, Programme and Project Professional Foundation Level

- **Topic 1:** Foundation Level Exam Format
- **Topic 2:** Understanding Portfolio, Programme and Project Professional Foundation Learning Objectives
- **Topic 3:** Processes to Implement or Re-energize a Portfolio, Programme and Project Professional
- **Topic 4:** Tools and Techniques Used by a Portfolio, Programme and Project Professional
- **Topic 5:** Reasons for Establishing a Portfolio, Programme and Project Professional Model
- **Topic 6:** Major Responsibilities of Defined Roles
- **Reflection & Review:** Key Takeaways from Foundation Level

Day 3: Portfolio, Programme and Project Professional Practitioner Level

- **Topic 1:** Practitioner-Level Exam Format
- **Topic 2:** Advanced Concepts and Applications
- **Topic 3:** Developing a Business Case for Portfolio, Programme and Project Professional
- **Topic 4:** Senior Management Decision Making
- **Topic 5:** Identifying the Most Appropriate Portfolio, Programme and Project Professional Model
- **Topic 6:** Planning the Implementation of a Portfolio, Programme and Project Professional
- **Reflection & Review:** Practitioner Level Insights

AGILE LEADERS
Training Center

Day 4: Practical Applications and Case Studies

- **Topic 1:** Case Study: Implementing a Portfolio, Programme and Project Professional
- **Topic 2:** Re-energizing an Existing Portfolio, Programme and Project Professional
- **Topic 3:** Selecting the Right Portfolio, Programme and Project Professional Model and Services
- **Topic 4:** Project Portfolio Management
- **Topic 5:** Benefits Realization in Projects
- **Topic 6:** Operating a Portfolio, Programme and Project Professional: Tools and Techniques
- **Reflection & Review:** Applying Portfolio, Programme and Project Professional in Real-World Scenarios

Day 5: Exam Preparation and Review

- **Topic 1:** Exam Preparation Techniques
- **Topic 2:** Practice Exams and Quizzes
- **Topic 3:** Review of Key Concepts and Principles
- **Topic 4:** Addressing Common Exam Pitfalls
- **Topic 5:** Final Q&A Session
- **Topic 6:** Certification Exam Strategy
- **Reflection & Review:** Final Review and Feedback

How This Course is Different from Other Portfolio, Programme and Project Professional Courses:

The Portfolio, Programme and Project Professional Exam-Prep Course stands out due to its comprehensive and practical approach to learning. Unlike other courses, this program provides an in-depth exploration of both Portfolio, Programme and Project Professional Foundation and Practitioner levels, ensuring participants gain a thorough understanding of all concepts and principles. The course utilizes a blend of interactive sessions, case studies, and practical exercises to create an engaging learning experience. Additionally, participants will receive a wealth of resources, including workbooks, online materials, and practice exams, to support their learning journey. This course is designed not only to prepare participants for certification but also to equip them with the skills needed to effectively manage project offices and drive organizational success.

AGILE LEADERS
Training Center

Training Course Categories

- Agile PM and Project Management Training Courses
- Agribusiness & Food Security Training Courses
- Aviation Management and Operations Training Courses
- Certified Courses By International Bodies
- Communication and Public Relations Training Courses
- Crisis Management and Business Continuity Training Courses
- Data Analytics Training and Data Science Courses
- Digital Government & Public Service Training Courses
- Education and Learning Development Training Courses
- Environment & Sustainability Training Courses
- Facilities and Real Estate Training Courses
- Finance and Accounting Training Courses
- Governance, Risk and Compliance Training Courses
- Healthcare Management Training Courses
- Heritage Conservation and Museum Management Training Courses
- Hospitality and Tourism Training Courses
- Human Resources Training and Development Courses
- IT Security Training & IT Training Courses
- Leadership and Management Training Courses
- Legal Training, Procurement and Contracting Courses
- Maintenance Training and Engineering Training Courses
- Marketing, Customer Relations, and Sales Courses
- NGO, Humanitarian and Development Management Training Courses
- Occupational Health, Safety and Security Training Courses
- Oil & Gas Training and Other Technical Courses
- Personal & Self-Development Training Courses

AGILE LEADERS
Training Center

Training Course Categories

- Quality and Operations Management Training Courses
- Secretarial and Administration Training Courses
- Shipping, Maritime and Ports Training Courses

AGILE LEADERS
Training Center

Training Cities

Abu Dhabi UAE	**Accra** Ghana	**Addis Ababa** Ethiopia
Amman Jordan	**Amsterdam** Netherlands	**Athens** Greece
Baku Azerbaijan	**Bali** Indonesia	**Bangkok** Thailand
Barcelona Spain	**Berlin** Germany	**Cairo** Egypt
Cape town South Africa	**Casablanca** Morocco	**Chicago** USA
Doha Qatar	**Dubai** UAE	**Frankfurt** Germany
Geneva Switzerland	**Istanbul** Turkey	**Jakarta** Indonesia
Johannesburg South Africa	**Kuala Lumpur** Malaysia	**Kuwait** Kuwait
Lagos Nigeria	**Langkawi** Malaysia	**Lisbon** Portugal
London UK	**Madrid** Spain	**Manama** Bahrain
Marbella Spain	**Milan** Italy	**Montreux** Switzerland
Munich Germany	**Muscat** Oman	**Nairobi** Kenya

AGILE LEADERS
Training Center

Training Cities

New York USA	**Nice** France	**Paris** France
Phuket Thailand	**Port Louis** Mauritius	**Porto** Portugal
Prague Czech Republic	**Rome** Italy	**San Diego** USA
Seoul South Korea	**Sharm El-Sheikh** Egypt	**Singapore** Singapore
Tashkent Uzbekistan	**Tbilisi** Georgia	**Tokyo** Japan
Toronto Canada	**Trabzon** Turkey	**Vienna** Austria
Zanzibar Tanzania	**Zoom** Online Training	**Zurich** Switzerland