



# Internal Audit Engagement Skills Training Course

15 – 19 March 2027  
Amsterdam

## Internal Audit Engagement Skills Training Course

**Ref:** 373\_130593 **Date:** 15 – 19 March 2027 **Location:** Amsterdam **Fees:** 5700 Euro

### Overview

Internal Audit Engagement Skills Training Course is a five-day course for new internal auditors, audit associates, control reviewers, and assurance support professionals who leave with an Internal Audit Engagement Skills Toolkit. The course develops ethical judgment, risk-based planning, interviewing, process mapping, evidence collection, sampling, analysis, working papers, findings, communication, and action follow-up through a complete engagement cycle. Agile Leaders Training Center delivers this course on internal audit engagement skills.

### Who Should Attend

- Internal audit functions responsible for supporting assurance engagements
- Control review functions responsible for documenting process and control performance
- Compliance functions moving into evidence-based assurance work
- Operational functions responsible for preparing records and supporting audit fieldwork
- Risk functions responsible for contributing to engagement scoping and analysis

The course assumes participants work with organizational processes, records, risks, or controls and leaves out audit-function leadership and specialist technology or forensic audits.

### Departments and Industries

The course supports foundation-level audit engagement work across corporate, institutional, and service environments.

- Internal audit, risk, compliance, and internal control functions
- Finance, operations, quality, and data-support functions
- Banking, insurance, and professional services
- Manufacturing, energy, and infrastructure organizations
- Healthcare, education, and public-service institutions

### Learning Objectives

By the end of this course, participants will be able to:



- Apply ethics and objectivity safeguards during audit work
- Build risk-based objectives, scope, and work programs
- Use interviews and process maps to gather information
- Evaluate control design with evidence and sampling tests
- Build traceable working papers and supported findings
- Communicate results and track agreed actions

## **Course Agenda**

### **Day 1: Professional Conduct and Engagement Context**

- Ethics and Objectivity Safeguard Checklist
- Engagement Purpose and Stakeholder Map
- Process Context Information Request
- Professional Skepticism Questioning Guide
- Confidentiality and Record-Handling Protocol

### **Day 2: Risk-Based Planning and Process Understanding**

- Preliminary Risk Assessment Heat Map
- Engagement Objective and Scope Statement
- Process Mapping and Walkthrough Method
- Risk and Control Matrix Design
- Engagement Work Program Template

### **Day 3: Interviews Evidence and Testing**

- Audit Interview Planning Sheet
- Questioning Listening and Corroboration Method
- Evidence Sufficiency and Reliability Test
- Audit Sampling Selection Plan
- Control Test Procedure and Exception Log

### **Day 4: Working Papers Findings and Communication**

- Working Paper Purpose-Procedure-Result Structure
- Cross-Reference and Review Note Method
- Criteria-Condition-Cause-Effect Finding Model
- Recommendation and Action Plan Test
- Clear Audit Communication Checklist



## **Day 5: Internal Audit Engagement Practice**

- Suggested Exercise: Scope and Risk Map Design
- Suggested Exercise: Interview and Process Walkthrough
- Suggested Exercise: Evidence Sampling and Control Test
- Suggested Exercise: Finding and Closing Discussion
- Capstone Exercise: Internal Audit Engagement Skills Toolkit

## **Practical Exercises**

The course uses suggested activities to connect each engagement step with a reviewable audit artifact.

- Suggested activity: scope a procurement review and map its risks and controls for a manufacturing organization.
- Suggested activity: conduct an interview and process walkthrough for a healthcare service process.
- Suggested activity: select evidence, document a sample, and record exceptions in a financial-services case.
- Suggested activity: draft a supported finding, discuss it with management, and build an action follow-up record.

## **FAQs**

### **Who suits internal audit engagement skills training, and what does it assume?**

Internal audit engagement skills training suits new auditors and professionals supporting assurance work who already handle processes, records, risks, controls, or compliance information.

### **How do internal audit engagement skills differ from audit management training?**

Internal audit engagement skills focus on performing planning, fieldwork, documentation, findings, and communication, while audit management training focuses on leading the function, resources, strategy, and quality.

### **What evidence is useful in an internal audit engagement?**

Useful audit evidence is relevant to the objective, sufficiently persuasive, obtained through appropriate techniques, corroborated where needed, and documented so another reviewer can follow the work and conclusion.

### **How are internal audit working papers organized?**

Internal audit working papers connect the engagement objective, procedure, source, sample, work performed, result, conclusion, cross-reference, preparer, and review evidence in a traceable record.



## **How are internal audit findings communicated?**

Internal audit findings are communicated by linking criteria, observed condition, cause, effect, and a practical response, then confirming factual accuracy, agreed ownership, target action, and follow-up evidence.

## **Conclusion**

Participants leave with an Internal Audit Engagement Skills Toolkit linking ethics, planning, interviews, process maps, evidence, tests, working papers, findings, communication, and follow-up. The toolkit changes disconnected audit tasks into a traceable engagement cycle. It provides a working basis for consistent fieldwork, review, discussion, and action monitoring.