



Construction Law Claims and Dispute Resolution Course

4 – 8 April 2027
Accra



AGILE LEADERS
Training Center

Construction Law Claims and Dispute Resolution Course

Ref: 518_140682 **Date:** 4 – 8 April 2027 **Location:** Accra **Fees:** 6000 Euro

Overview

Construction Law Claims and Dispute Resolution Course is a five-day intermediate course for contract managers, commercial managers, project managers, engineers, quantity surveyors, claims professionals, contractors, consultants, and client representatives. Participants connect contract formation, interpretation, risk allocation, notices, records, time, payment, variations, claims, negotiation, mediation, dispute boards, arbitration preparation, evidence, settlement decisions, and lessons learned. Agile Leaders Training Center presents a jurisdiction-neutral case-management workflow that produces a Construction Dispute Resolution Case Pack.

Who Should Attend

- Contract and commercial managers handling construction rights, duties, and claims
- Project managers and engineers managing notices, time, payment, and change records
- Quantity surveyors and claims professionals preparing entitlement and valuation cases
- Contractors and consultants involved in negotiation, mediation, or dispute-board referrals
- Client representatives reviewing evidence, strategy, authority, and settlement options

The course assumes participants work with construction contracts or claims. It develops management judgment and case readiness without providing jurisdiction-specific legal advice, advocacy qualifications, or a substitute for counsel.

Departments and Industries

The course supports construction contract teams across capital-project sectors.

- Building, civil, infrastructure, utilities, and industrial construction
- Contracts, commercial, claims, legal, and project-management functions
- Contractors, subcontractors, consultants, developers, and client organizations
- Quantity surveying, project controls, procurement, and risk functions
- Energy, transport, property, facilities, and public works portfolios

Learning Objectives

By the end of this course, participants will be able to:



- Analyze contract formation, interpretation, duties, and risk allocation
- Organize notices, contemporaneous records, chronology, entitlement, and valuation
- Evaluate time, payment, variation, and performance dispute scenarios
- Select proportionate negotiation, mediation, dispute-board, or arbitration pathways
- Prepare evidence, submissions, settlement mandates, and lessons learned
- Build a Construction Dispute Resolution Case Pack

Course Agenda

Day 1: Contract Principles and Dispute Prevention

- Contract Formation, Documents, and Interpretation Map
- Scope, Duty, Risk Allocation, and Authority Matrix
- Contract Communication, Notice, and Time-Bar Calendar
- Record-Keeping, Privilege Awareness, and Document Control
- Issue Escalation and Dispute-Avoidance Protocol

Day 2: Time Payment Change and Claims

- Delay Event, Causation, and Programme Record
- Payment, Valuation, Certification, and Withholding Issue Map
- Variation Instruction, Scope Change, and Pricing Trail
- Entitlement, Cause, Effect, and Quantum Framework
- Claim Narrative, Chronology, and Supporting Evidence Index

Day 3: Negotiation Mediation and Settlement

- Dispute Diagnosis and Interest-Position Analysis
- Negotiation Strategy, Authority, and Concession Plan
- Without-Prejudice Meeting and Communication Record
- Mediation Preparation, Opening, Option, and Reality Testing
- Settlement Term Sheet, Approval, and Implementation Tracker

Day 4: Dispute Boards and Arbitration Preparation

- Dispute-Board Purpose, Appointment, and Referral Roadmap
- Issue Definition, Jurisdiction, and Relief Requested
- Witness, Expert, Programme, Cost, and Document Evidence Matrix
- Arbitration Clause, Procedure, Timetable, and Cost Concepts
- Case Strategy, Hearing Readiness, and Award-Outcome Planning



Day 5: Construction Dispute Practice

- Exercise: Interpret Contract Documents and Map Risk Allocation
- Exercise: Build a Notice Chronology and Claim Evidence File
- Exercise: Negotiate and Prepare a Mediated Settlement Option
- Exercise: Structure a Dispute-Board or Arbitration Case Roadmap
- Capstone Exercise: Construction Dispute Resolution Case Pack

Practical Exercises

The course uses suggested activities to turn fragmented contract events into a disciplined dispute-prevention and resolution case.

- Suggested activity: identify conflicting documents, interpret a disputed requirement, and map duties, authority, and risk allocation.
- Suggested activity: reconstruct a time or payment issue using notices, chronology, programme, cost, and correspondence records.
- Suggested activity: prepare a negotiation mandate and test settlement options in a facilitated mediation scenario.
- Suggested activity: organize issues, evidence, requested relief, procedure, timetable, and decision risks for a formal referral.

FAQs

Who suits the Construction Law Claims and Dispute Resolution Course?

It suits construction professionals who manage contract issues, prepare or review claims, negotiate disagreements, support dispute proceedings, or approve settlement strategy.

Does this course provide legal advice?

No. It teaches transferable contract-management and dispute-resolution processes. Participants must obtain qualified advice on governing law, enforceability, procedure, and project-specific rights.

What records strengthen a construction claim?

Useful records connect the contract requirement, event, notice, chronology, responsibility, programme effect, resource or cost impact, mitigation, communications, instructions, calculations, and requested remedy.

How do mediation and arbitration differ?

Mediation helps parties pursue an agreed settlement through a neutral facilitator who does not impose an outcome. Arbitration uses an agreed adjudicative procedure that normally ends in an award.



What does the capstone deliverable contain?

The Construction Dispute Resolution Case Pack includes contract and risk maps, a notice calendar, chronology, entitlement and valuation analysis, an evidence index, negotiation mandate, mediation options, referral roadmap, settlement controls, and lessons learned.

Conclusion

Participants take back a Construction Dispute Resolution Case Pack that connects contract interpretation, notices, records, claims, evidence, negotiation, mediation, dispute boards, arbitration preparation, settlement authority, and learning. The pack supports proportionate and traceable dispute decisions without replacing legal advice, formal representation, or project-specific approvals.