



Construction Management Procedures and Site Implementation Course

1 – 5 March 2027
Tokyo

Construction Management Procedures and Site Implementation Course

Ref: 519_140722 **Date:** 1 – 5 March 2027 **Location:** Tokyo **Fees:** 12000 Euro

Overview

Construction Management Procedures and Site Implementation Course is a five-day intermediate course for construction managers, project managers, site engineers, supervisors, contractors, consultants, and client representatives. Participants turn project requirements into mobilization plans, work packages, method statements, logistics, resource plans, coordination routines, field controls, progress reports, change actions, handover records, and closeout decisions. Agile Leaders Training Center presents a repeatable implementation workflow that produces a Construction Implementation Management Pack.

Who Should Attend

- Construction and project managers responsible for site implementation
- Site engineers and supervisors planning work packages and daily controls
- Contractor and subcontractor teams coordinating resources, interfaces, and methods
- Consultants reviewing procedures, progress, quality, HSE, and change records
- Client representatives monitoring execution readiness, reporting, handover, and closeout

The course assumes participants understand basic construction delivery. It focuses on implementing management procedures in the field rather than general project-management theory, detailed contract administration, specialist HSE training, or trade supervision.

Departments and Industries

The course supports construction implementation across capital-project environments.

- Building, civil, infrastructure, utilities, and industrial construction
- Construction management, project management, and site engineering
- Contractors, subcontractors, consultants, developers, and client organizations
- Planning, quality, HSE, commercial, procurement, and logistics interfaces
- Energy, transport, property, facilities, and public works portfolios

Learning Objectives

By the end of this course, participants will be able to:



- Translate project requirements into mobilization and implementation procedures
- Prepare work packages, method statements, resource plans, and site logistics controls
- Coordinate subcontractors, technical interfaces, quality, and HSE requirements
- Measure progress, manage constraints, report performance, and escalate issues
- Control changes, prepare handover, and close construction work systematically
- Build a Construction Implementation Management Pack

Course Agenda

Day 1: Mobilization and Implementation Governance

- Construction-Phase Objectives and Implementation Roadmap
- Organization, Responsibility, Authority, and Escalation Matrix
- Mobilization Readiness and Site-Setup Checklist
- Construction Management Procedure Register
- Communication, Meeting, Decision, and Action Protocol

Day 2: Work Packages Methods and Resources

- Work Package Definition and Release Workflow
- Method Statement, Risk-Control, and Approval Route
- Labor, Plant, Material, and Subcontract Resource Plan
- Site Logistics, Access, Storage, and Movement Map
- Short-Term Lookahead and Constraint-Removal Board

Day 3: Coordination Quality and Field Control

- Design, Procurement, Construction, and Temporary-Works Interface Matrix
- Subcontractor Coordination and Readiness Review
- Inspection, Test, Hold-Point, and Nonconformance Process
- HSE Interface and Permit-Control Alignment
- Daily Site Record, Instruction, and Issue Log

Day 4: Progress Change Reporting and Handover

- Progress Measurement and Quantity-Completion Rules
- Schedule Update, Variance, and Recovery Action
- Change Initiation, Impact Review, and Authorization Trail
- Construction Dashboard and Management Report
- Completion, Punch List, Handover, and Closeout Plan

Day 5: Construction Implementation Practice

- Exercise: Build a Mobilization and Procedure Register
- Exercise: Release a Work Package and Remove Constraints
- Exercise: Coordinate Interfaces and Resolve Field Issues
- Exercise: Update Progress, Change, and Handover Controls
- Capstone Exercise: Construction Implementation Management Pack

Practical Exercises

The course uses suggested activities to convert management requirements into field-ready procedures and records.

- Suggested activity: test site mobilization readiness and assign procedure ownership, authority, and review dates.
- Suggested activity: assemble a work package with method, resources, logistics, quality, HSE, and release evidence.
- Suggested activity: run a coordination review using interface, constraint, instruction, nonconformance, and action records.
- Suggested activity: update a progress dashboard, assess a change, and prepare completion and handover controls.

FAQs

Who suits the Construction Management Procedures and Site Implementation Course?

It suits managers, engineers, supervisors, contractors, consultants, and client representatives who convert construction plans into controlled site execution.

How does this course differ from general project management?

It concentrates on construction-phase implementation: mobilization, work packages, methods, logistics, field coordination, inspections, progress, changes, and handover rather than broad project-management concepts.

What belongs in a construction work package?

A work package normally identifies scope, drawings, method, responsibilities, labor, plant, materials, interfaces, logistics, quality checks, HSE controls, permits, constraints, schedule, and release approvals.

How are implementation constraints managed?

Teams identify constraints during lookahead planning, assign owners and required dates, track removal evidence, escalate overdue items, and release work only when prerequisites are satisfied.



What does the capstone deliverable contain?

The Construction Implementation Management Pack includes mobilization readiness, procedure and responsibility registers, work-package controls, resource and logistics plans, interface and constraint tools, inspection and field records, progress and change reports, and handover controls.

Conclusion

Participants take back a Construction Implementation Management Pack that connects mobilization, procedures, work packages, resources, logistics, coordination, quality, HSE interfaces, progress, changes, handover, and closeout. The pack supports consistent field implementation without replacing specialist approvals, contract authority, or trade-specific supervision.