



FIDIC Contract Form Selection and Application Course

21 – 25 December 2026
Tokyo

FIDIC Contract Form Selection and Application Course

Ref: 615_147224 **Date:** 21 – 25 December 2026 **Location:** Tokyo **Fees:** 10000 Euro

Overview

FIDIC Contract Form Selection and Application Course is a five-day foundation course for engineers, project managers, contract administrators, consultants, contractors, and employer representatives who leave with a FIDIC Form Application Decision File. Participants compare project delivery characteristics, responsibility patterns, design allocation, payment approaches, administration roles, and scenario workflows before applying a selected form. The course addresses poor fit between project needs and contractual structure. Agile Leaders Training Center presents FIDIC form selection as a reasoned project decision.

Who Should Attend

- Project functions responsible for defining delivery arrangements and contract interfaces
- Engineering functions responsible for design responsibility and technical coordination
- Procurement functions responsible for contract-form recommendations and tender inputs
- Contract functions responsible for applying the selected form during execution
- Consultant, contractor, and employer teams comparing project responsibilities

The course assumes participants can read project and tender documents and leaves out advanced claims analysis, dispute advocacy, and jurisdiction-specific legal advice.

Departments and Industries

The course supports departments and industries that select and apply FIDIC forms for capital projects.

- Procurement, contracts, commercial, and project development
- Engineering, design management, planning, and project controls
- Construction, infrastructure, energy, and utilities
- Transportation, water, industrial, and facilities projects
- Consulting, supervision, contracting, and client organizations

Learning Objectives

By the end of this course, participants will be able to:

- Compare FIDIC forms against project delivery characteristics
- Analyze design, risk, role, and payment allocation
- Use a form-selection decision matrix
- Build an application map for the selected form
- Prioritize notices, variations, payments, and completion controls



- Evaluate contract-form fit in project scenarios

Course Agenda

Day 1: Framing the Contract Form Decision

- Project Delivery Characteristic Profile
- FIDIC Form Family Comparison Map
- Design Responsibility Allocation Grid
- Employer Risk Preference Canvas
- Contract Form Selection Criteria Sheet

Day 2: Comparing Roles and Commercial Structures

- Party Role Pattern Comparison Table
- Engineer Function Application Chart
- Price and Payment Structure Matrix
- Risk Allocation Difference Register
- Design Review Interface Diagram

Day 3: Applying Communication and Change Workflows

- Selected-Form Communication Map
- Instruction Authority Scenario Card
- Notice Route Application Checklist
- Variation Workflow Comparison Sheet
- Project Record Requirement Index

Day 4: Testing Delivery and Completion Scenarios

- Programme Control Scenario Matrix
- Payment Application Decision Tree
- Claims Awareness Trigger Guide
- Taking-Over Responsibility Map
- Completion Workflow Fit Test

Day 5: FIDIC Form Application Practice

- Exercise: Profile a Project Delivery Arrangement
- Exercise: Compare Design and Risk Allocation
- Exercise: Apply Notice and Variation Routes
- Exercise: Test Payment and Completion Workflows
- Capstone Exercise: FIDIC Form Application Decision File

Practical Exercises

The course uses suggested activities to compare and apply FIDIC forms across project settings.

- Suggested activity: profile an infrastructure project and rank relevant form-selection criteria.
- Suggested activity: compare design responsibility and payment structures for an energy project.
- Suggested activity: apply instruction, notice, and variation routes to a contractor-led scenario.
- Suggested activity: test taking-over and completion responsibilities for a water project.

FAQs

Who suits the FIDIC Contract Form Selection and Application Course, and what does it assume?

It suits project and contract professionals who compare delivery arrangements or apply selected forms and assumes they can read project, tender, and contract documents.

How does FIDIC form selection differ from general FIDIC contract administration?

FIDIC form selection compares project delivery, design responsibility, risk, roles, and payment structures before choosing an approach, while general administration focuses on operating a form already selected.

What factors support FIDIC contract form selection?

FIDIC contract form selection considers project delivery method, design responsibility, risk preference, pricing approach, payment structure, role allocation, administration capacity, and intended completion pathway.

How should a selected FIDIC form be applied to project workflows?

A selected FIDIC form should be applied by mapping roles, authority, communications, instructions, notices, programme controls, variations, payment steps, records, claims triggers, taking-over, and completion responsibilities.

Why test FIDIC form fit with project scenarios?

Scenario testing exposes mismatches between project characteristics and the proposed contractual structure before teams rely on its role, risk, communication, payment, and completion pathways.

Conclusion

Participants leave with a FIDIC Form Application Decision File for project planning and execution. The file connects project characteristics, form comparison, design and risk allocation, roles, payment structures, and operating workflows. Teams can use it to document selection reasoning and translate the chosen contractual structure into coordinated project controls.