



ESG Data Governance and Accountability Training Course

27 September – 1 October 2027
Tokyo

ESG Data Governance and Accountability Training Course

Ref: 831_162928 **Date:** 27 September – 1 October 2027 **Location:** Tokyo **Fees:** 10000 Euro

Overview

ESG Data Governance and Accountability Training Course is a one-week course for sustainability, governance, finance, reporting, data, audit, and operational functions, who leave with an ESG Data Governance and Accountability Pack. Participants establish ESG reporting boundaries, metric definitions, data ownership, source mapping, data quality controls, evidence trails, and assurance readiness. The course connects sustainability reporting data to traceable review, approval, issue management, and accountable action. Agile Leaders Training Center develops practical ESG data governance capability.

Who Should Attend

- Sustainability functions responsible for disclosures, material metrics, and supporting evidence
- Governance and risk functions responsible for oversight, controls, and accountability
- Finance and reporting functions responsible for calculations, review, and approval
- Data functions responsible for definitions, lineage, quality, and controlled changes
- Audit and assurance functions responsible for evidence trails and readiness reviews
- Operational functions responsible for source records, metric inputs, and corrective actions

The course assumes participants can work with organizational records and reporting processes, and leaves out legal advice, certification preparation, and advanced carbon accounting.

Departments and Industries

The course supports departments and industries that collect, control, review, and communicate sustainability information.

- Sustainability, environment, governance, risk, and internal control
- Finance, corporate reporting, data management, and internal audit
- Energy, utilities, manufacturing, construction, and logistics
- Financial services, professional services, technology, and telecommunications
- Healthcare, education, retail, hospitality, and nonprofit organizations

Learning Objectives

By the end of this course, participants will be able to:



- Apply reporting boundaries and controlled metric definitions
- Build data ownership, source, and lineage records
- Diagnose accuracy, completeness, timeliness, and consistency issues
- Use calculation, assumption, evidence, and change controls
- Evaluate review workflows and assurance readiness
- Build dashboard narratives and accountability action plans

Course Agenda

Day 1: Define ESG Reporting Data

- Reporting Purpose and User Map
- Reporting Entity and Boundary Canvas
- Material ESG Metric Inventory
- Metric Definition and Ownership Sheet
- IFRS S1 Disclosure Structure Map

Day 2: Map Sources and Data Flows

- Source System and Record Inventory
- ESG Data Lineage Diagram
- Data Collection Calendar
- Responsibility and Handoff Matrix
- Source-to-Disclosure Control Map

Day 3: Control Quality and Calculations

- GRI Reporting Principles Checklist
- Accuracy, Completeness, and Timeliness Tests
- Calculation Method and Unit Sheet
- Estimate, Assumption, and Uncertainty Log
- Version and Change Control Register

Day 4: Establish Accountability and Evidence

- ESG Evidence Index
- Review and Approval Workflow
- Issue, Correction, and Escalation Log
- ISSA 5000 Assurance Readiness Checklist
- Finding, Context, and Accountability Narrative



Day 5: Practice ESG Data Governance

- Exercise: Define Reporting Boundaries and Metrics
- Exercise: Trace Sources and Data Lineage
- Exercise: Test Data Quality and Calculations
- Exercise: Review Evidence and Accountability Actions
- Capstone: ESG Data Governance and Accountability Pack

Practical Exercises

The course uses suggested activities based on sustainability information from operations, finance, supply chains, facilities, and workforce processes.

- Suggested activity: define a reporting boundary, metric purpose, calculation method, owner, reviewer, source, frequency, and limitation.
- Suggested activity: trace a metric from operational records through transformations, controls, approvals, disclosure, and retained evidence.
- Suggested activity: diagnose missing records, inconsistent definitions, late submissions, calculation errors, unsupported assumptions, and uncontrolled changes.
- Suggested activity: assemble an assurance-ready evidence index, dashboard narrative, issue log, and accountability action plan.

FAQs

Who suits ESG data governance training, and what does it assume?

Sustainability, governance, finance, reporting, data, audit, and operational functions suit the course; it assumes familiarity with organizational records and reporting processes, without requiring advanced accounting or data-science experience.

How does ESG data governance differ from general sustainability reporting training?

ESG data governance focuses on boundaries, definitions, ownership, lineage, controls, evidence, review, and accountability; general sustainability reporting training focuses more broadly on disclosure topics, frameworks, and report preparation.

What controls improve ESG reporting data quality?

ESG reporting data quality improves through controlled definitions, named owners, documented sources, validation tests, calculation checks, review approvals, exception logs, version control, and retained evidence.



What makes an ESG evidence trail ready for assurance?

An ESG evidence trail becomes assurance-ready when source records, transformations, assumptions, calculations, approvals, corrections, and disclosure links are documented, accessible, consistent, and subject to defined controls.

How should ESG accountability actions be documented?

ESG accountability actions should state the issue, evidence, impact, responsible owner, required correction, approval route, due point, status, and review measure without obscuring data limitations.

Conclusion

Participants take back an ESG Data Governance and Accountability Pack containing boundary records, metric definitions, lineage maps, control checks, evidence indexes, issue logs, review workflows, dashboard narratives, and action plans. It changes fragmented ESG data handling into a traceable reporting process. The pack supports consistent evidence, controlled decisions, and assigned accountability.