Advanced Nursery and Child Care Management Training Course

30 August – 3 September 2027
Vienna

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Training Center

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Ref: 1523_212484 **Date:** 30 August – 3 September 2027 **Location:** Vienna **Fees:** 5700 Euro

Overview

Advanced Nursery and Child Care Management Training Course is a one-week course for nursery managers, child care center leaders, early-years coordinators, safeguarding leads, quality professionals, operations managers, and education administrators, who leave with a Nursery Operations and Quality Management Pack. The course integrates governance, safeguarding, staffing, child development operations, family partnership, inclusion, health and safety, environments, routines, records, incidents, budgeting, performance, and improvement. Agile Leaders Training Center presents nursery and child care management as accountable service leadership centered on children and families.

Who Should Attend

- Functions responsible for nursery and child care center leadership
- Teams responsible for safeguarding and child welfare systems
- Personnel responsible for workforce deployment and supervision
- Functions responsible for early-years quality and inclusion
- Operations teams responsible for facilities, records, budgets, and routines
- Education administrators responsible for service oversight and improvement

The course assumes participants manage early-years services, people, quality, or operations and leaves out teaching licensure, pediatric clinical care, and general school administration.

Departments and Industries

The course supports departments and organizations that operate, oversee, or improve nursery and child care services.

- Private and community nursery services
- Early childhood and child care centers
- Education and family support organizations
- Corporate and institutional child care services
- Quality, safeguarding, and operations departments
- Public and nonprofit early-years services

Learning Objectives

By the end of this course, participants will be able to:

- Analyze nursery governance, safeguarding, and service risks
- Apply workforce planning, supervision, and safer recruitment controls
- Build child-centered routines, environments, and inclusion practices
- Use family communication and documentation systems
- Evaluate incidents, quality evidence, budgets, and performance
- Prioritize service improvements through accountable action plans

Course Agenda

Day 1: Governance and Safeguarding

- Nursery Governance and Accountability Charter
- Safeguarding Concern Recognition and Escalation Map
- Safer Recruitment and Suitability Control Checklist
- Child Absence and Welfare Follow-Up Protocol
- Whistleblowing and Allegation Response Pathway

Day 2: Workforce and Responsive Care

- Staff Deployment and Coverage Planning Grid
- Supervision, Coaching, and Capability Review Tool
- Child Development Observation and Planning Cycle
- Responsive Caregiving and Key-Person Practice Map
- Inclusive Support and Participation Adjustment Plan

Day 3: Safe Daily Operations

- Indoor and Outdoor Environment Risk Assessment
- Arrival, Collection, and Authorized Handover Control
- Sleep, Mealtime, Hygiene, and Medication Routine Audit
- Emergency, Injury, and Incident Response Flow
- Equipment, Cleaning, and Maintenance Responsibility Schedule

Day 4: Families, Quality, and Performance

- Family Communication and Concern Resolution Framework
- Child Records and Information Governance Register
- Nursery Quality Observation and Evidence Dashboard
- Budget, Resource, and Capacity Planning Model
- Service Improvement and Corrective Action Tracker

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Day 5: Nursery Management Practice

- Suggested Exercise: Safeguarding and Governance Case Review
- Suggested Exercise: Workforce and Routine Reliability Assessment
- Suggested Exercise: Environment and Incident Control Simulation
- Suggested Exercise: Quality Dashboard and Budget Review
- Capstone Exercise: Nursery Operations and Quality Management Pack

Practical Exercises

The course uses suggested activities based on fictional nursery, child care center, community, and workplace child care settings.

- Suggested activity: review a safeguarding concern and map responsibilities, records, escalation, communication, and follow-up.
- Suggested activity: build a staffing and supervision plan around attendance, routines, competence, and inclusion needs.
- Suggested activity: audit an environment, handover process, care routine, and incident response for operational weaknesses.
- Suggested activity: assemble a quality and budget dashboard with improvement owners, milestones, and evidence.

FAQs

Who suits advanced nursery and child care management training, and what does it assume?

Nursery, safeguarding, quality, operations, and education leaders suit the training; it assumes responsibility for early-years services or support systems and excludes teaching licensure and pediatric clinical qualification.

How does nursery and child care management differ from general school administration training?

Nursery and child care management emphasizes safeguarding, responsive care, early development, staff deployment, family partnership, daily care routines, child-centered environments, and records specific to early-years services.

How should nursery managers organize safeguarding governance?

Nursery managers should assign responsibilities, maintain current procedures, support safer recruitment and supervision, document concerns, enable prompt escalation, manage allegations, protect confidentiality, and verify that safeguarding practice works in daily operations.

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What evidence supports nursery quality and service improvement?

Useful evidence includes child and family feedback, observations, incidents, attendance, staffing, supervision, environment checks, routine audits, record quality, budget use, complaints, action completion, and verified changes in service practice.

Conclusion

Participants leave with a Nursery Operations and Quality Management Pack containing governance, safeguarding, staffing, care, inclusion, environment, routine, record, incident, family, budget, dashboard, and improvement tools. The pack aligns daily operations with accountable leadership. It helps managers trace risks, decisions, resources, actions, and service evidence around children and families.