Construction Site Supervision Skills Course

22 – 26 February 2027
Addis Ababa

AGILE LEADERS
Training Center

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Ref: 523_223741 **Date:** 22 – 26 February 2027 **Location:** Addis Ababa **Fees:** 6000 Euro

Overview

Construction Site Supervision Skills Course is a one-week foundation course for site supervisors, junior engineers, foremen, inspectors, contractor coordinators, and client representatives who leave with a Site Supervision Control Pack. Participants practice daily site planning, crew coordination, work package briefings, progress monitoring, site reporting, quality and safety coordination, and handover readiness across building and infrastructure work. Agile Leaders Training Center connects construction supervision skills with disciplined frontline decisions.

Who Should Attend

- Teams responsible for directing daily construction work and allocating crews
- Personnel who coordinate subcontractors, access, permits, and work fronts
- Inspection functions that monitor workmanship, progress, and site evidence
- Technical staff who brief work packages and escalate site issues
- Client-side teams that review delivery status and handover readiness

The course assumes participants can read routine site documents and leaves out project management certification, design calculations, and technical trade instruction.

Departments and Industries

The course supports departments that supervise day-to-day construction delivery.

- Building, infrastructure, utilities, and industrial construction
- Site operations, engineering, and construction management
- Quality, safety, inspection, and technical offices
- Contractor, subcontractor, consultant, and client teams
- Facilities, property development, and capital projects

Learning Objectives

By the end of this course, participants will be able to:

- Apply daily and weekly work-planning controls
- Use briefings to coordinate crews and subcontractors
- Analyze progress, productivity observations, and plan variance
- Prioritize quality, safety, access, and interface constraints
- Diagnose site issues and escalate them with evidence

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- Build a Site Supervision Control Pack for handover readiness

Course Agenda

Day 1: Supervisor Role and Work Readiness

- Site Supervisor Responsibility and Authority Map
- Issued Information and Work Package Readiness Checklist
- Site Access, Permit, and Logistics Coordination Board
- Labor, Plant, Material, and Workfront Resource Matrix
- Daily Site Risk and Constraint Review Method

Day 2: Planning and Crew Coordination

- Last Planner System Weekly Work Plan
- Daily Activity Plan and Sequence Card
- Crew Allocation and Trade Interface Map
- Subcontractor Commitment and Handover Register
- Pre-Task Briefing and Communication Checklist

Day 3: Progress and Site Records

- Installed Quantity and Progress Evidence Sheet
- Production Observation and Delay Cause Log
- Plan Percent Complete and Variance Review
- Daily Site Report and Photo Record Structure
- Coordination Meeting Action and Escalation Log

Day 4: Quality Safety and Issue Control

- Inspection Point and Workmanship Verification Checklist
- Quality and Safety Interface Coordination Map
- Nonconformance and Corrective Action Follow-Up
- Field Issue Triage and Escalation Path
- Completion, Snag, and Handover Readiness Tracker

Day 5: Site Supervision Practice

- Exercise: Prepare a Work Package Readiness Review
- Exercise: Run a Daily Briefing and Crew Coordination Huddle
- Exercise: Update Progress Evidence and Variance Records
- Exercise: Resolve a Quality-Safety Interface Issue
- Capstone Exercise: Site Supervision Control Pack

Practical Exercises

The course uses suggested activities to connect supervision decisions with visible site controls.

- Suggested activity: test a work package against information, resources, access, permits, and constraints.
- Suggested activity: lead a crew briefing and record responsibilities, interfaces, and commitments.
- Suggested activity: compare planned and completed work, record variance causes, and select follow-up actions.
- Suggested activity: assemble progress, quality, safety, issue, and handover evidence for review.

FAQs

Who suits the Construction Site Supervision Skills Course?

It suits personnel who direct, coordinate, inspect, or report daily construction work and assumes familiarity with routine site documents.

How does construction site supervision differ from project management training?

Construction site supervision concentrates on frontline work readiness, crew coordination, progress evidence, and issue control; project management training covers wider governance, budgets, schedules, and stakeholders.

What should a daily construction site briefing include?

A daily briefing should confirm the work scope, sequence, responsibilities, interfaces, access, resources, quality checks, safety controls, constraints, and escalation route.

How should construction progress be monitored on site?

Progress should be recorded against planned activities and installed quantities, supported by site records, observations, photos, variance causes, and agreed recovery actions.

What does the construction supervision capstone produce?

The capstone produces a Site Supervision Control Pack containing readiness checks, plans, briefings, progress evidence, issue records, and handover controls.

Conclusion

Participants take back a Site Supervision Control Pack linking work readiness, daily plans, crew commitments, progress evidence, quality-safety interfaces, issue escalation, and handover checks. The pack makes frontline decisions visible and traceable. It supports reliable site coordination without replacing technical design authority or project governance.