

TOLES Advanced Legal English Exam Preparation Training Course

31 October – 4 November 2027
Accra

AGILE LEADERS
Training Center

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Ref: 1773_233292 **Date:** 31 October – 4 November 2027 **Location:** Accra **Fees:** 4100 Euro

Overview

TOLES Advanced Legal English Exam Preparation is a one-week course for international lawyers, law students, legal translators, paralegals, contract professionals, and trainers who leave with a TOLES Advanced Accuracy and Practice File. The course develops commercial legal vocabulary, advanced grammar, legal register, reading, written-contract analysis, timed question technique, and error correction across the official subject areas. Agile Leaders Training Center presents TOLES Advanced preparation as structured language practice.

Who Should Attend

- Legal functions responsible for drafting, reviewing, or explaining commercial documents in English
- Study functions preparing candidates for advanced legal English assessment
- Translation functions responsible for accurate legal terminology, register, and written meaning
- Contract functions responsible for reading clauses and identifying language effects
- Training functions responsible for advanced legal English diagnostics and practice

The course assumes participants have upper-intermediate or advanced general English and commercial legal English experience, and leaves out exam registration, the official examination, certificate issuance, and legal advice.

Departments and Industries

The course supports legal English work across professional services, finance, technology, trade, and education.

- Law firms, in-house legal departments, and legal service providers
- Banking, finance, insurance, and investment functions
- Technology, telecommunications, intellectual property, and licensing teams
- Trade, property, employment, and dispute support functions
- Universities, law schools, translation units, and language training centers

Learning Objectives

By the end of this course, participants will be able to:

- Apply advanced commercial legal vocabulary in context.
- Analyze grammar, register, collocation, and meaning choices.
- Compare common-law concepts and business structures.
- Use contract-reading methods for written-language accuracy.
- Diagnose errors in multiple-choice and free-text responses.
- Build a timed TOLES Advanced practice and review file.

Course Agenda

Day 1: TOLES Advanced Language Accuracy

- TOLES Advanced Format and Diagnostic Accuracy Map
- Commercial Legal Vocabulary Classification Grid
- Advanced Grammar and Usage Error Log
- Legal Register, Collocation, and Word-Choice Test
- Multiple-Choice Elimination and Evidence Method

Day 2: Contracts and Business Structures

- Common-Law Contract Vocabulary and Concept Map
- Oral, Written, Simple, and Deed Language Comparison
- Contract Clause Meaning and Accuracy Checklist
- Sole Trader, Partnership, LLP, and Company Terminology Matrix
- Bank Accounts, Loans, Security, and Insolvency Word Families

Day 3: Disputes, Tort, and Legal Reasoning

- Court Case Fact, Issue, Decision, and Vocabulary Brief
- Disputes, Litigation, and Alternative Resolution Language Map
- Tort, Negligence, Nuisance, and Liability Distinction Table
- Landlord and Tenant Rights and Remedies Lexicon
- Free-Text Precision, Spelling, and Grammar Review Protocol

Day 4: Employment, Intellectual Property, and Contracts

- Employment Contract and Workplace Law Terminology Grid
- Copyright, Patent, Trademark, and Infringement Language Matrix
- Written Contract Definition and Cross-Reference Review
- Boilerplate Clause Register and Meaning Analysis
- Timed Section Plan and Personal Error-Pattern Dashboard

Day 5: TOLES Advanced Exam Practice

- Exercise: Complete a Timed Legal Vocabulary Section
- Exercise: Correct Advanced Grammar and Register Responses
- Exercise: Analyze Written Contract Accuracy Questions
- Exercise: Review Free-Text Answers with an Error Log
- Capstone Exercise: Build the TOLES Advanced Accuracy and Practice File

Practical Exercises

The course uses suggested activities to turn syllabus coverage into controlled language practice.

- Suggested activity: classify commercial legal terms and record collocation, register, and context errors.
- Suggested activity: compare contract clauses and explain how grammar and word choice change legal meaning.
- Suggested activity: complete timed multiple-choice and free-text sets, then trace each error to a correction rule.
- Suggested activity: review a mock response profile and prioritize vocabulary, grammar, and contract-reading practice.

FAQs

Who suits TOLES Advanced legal English preparation, and what does it assume?

It suits international lawyers, law students, translators, paralegals, contract professionals, and trainers who already use commercial legal English and have upper-intermediate or advanced general English.

How does TOLES Advanced preparation differ from general legal English training?

TOLES Advanced preparation follows the official Advanced syllabus, question types, written-contract focus, and accuracy demands, while general legal English training may emphasize broader communication without timed examination practice.

What language skills does TOLES Advanced preparation develop?

TOLES Advanced preparation develops commercial legal vocabulary, advanced grammar, register, collocation, reading precision, contract-language analysis, multiple-choice reasoning, free-text accuracy, and error correction.

How should candidates review TOLES Advanced practice errors?

Candidates should classify each error by vocabulary, grammar, register, spelling, contract meaning, time control, or question interpretation, then record the correct form, reason, and a new example.

Does TOLES Advanced preparation include the official examination?

No. TOLES Advanced preparation provides syllabus-based practice and review; exam registration, the official examination, certificate issuance, and score outcomes remain separate.

Conclusion

Participants take back a TOLES Advanced Accuracy and Practice File linking vocabulary, grammar, register, common-law concepts, contract language, timed responses, and error patterns. The file makes preparation priorities visible and repeatable. The capstone integrates diagnostic evidence, correction rules, and targeted practice into one review process.