

Mastering Alternative Dispute Resolution ADR's: Mediation and Conciliation Training Course

1 – 5 February 2027
Accra

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Mastering Alternative Dispute Resolution ADR's: Mediation and Conciliation Training Course

Ref: 36291_95011 **Date:** 1 – 5 February 2027 **Location:** Accra **Fees:** 4850 Euro

Course Overview:

The course is designed to provide an in-depth understanding of alternative dispute resolution ADR mechanisms. This complete course covers the nuances of ADR Mediation and ADR Conciliation, focusing on ADR Process Efficiency and the myriad Benefits of ADR. Participants will explore the concept of Access to Justice ADR and the appropriateness of ADR in various contexts. The course delves into Mediation vs Conciliation, offering a clear ADR Definition and Scope, and statutory definitions of mediation and conciliation. Emphasis is placed on the voluntary nature of mediation, confidentiality in mediation processes, and the principle of self-determination in ADR. Participants will learn about the efficiency of ADR processes, legal aid for ADR, enforceability of ADR clauses, and the role of court-annexed mediation. The course also addresses ADR limitation periods, costs of ADR, and specialized ADR strategies for employment disputes, workplace disputes, commercial disputes, construction disputes, and international commercial ADR. Additional topics include consumer ADR schemes, online dispute resolution, ADR in small claims court, property ADR methods, community mediation for property disputes, and mediation for property debt. The course is designed to equip professionals with the skills needed for efficient dispute resolution and to understand the ADR legal framework and best practices.

Target Audience:

- Legal professionals
- Corporate managers
- Human resources managers
- Conflict resolution specialists
- Business consultants
- Mediators and arbitrators

Targeted Organizational Departments:

- Legal Department
- Human resources
- Corporate Compliance
- Risk management
- Operations

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Targeted Industries:

- Legal services
- Corporate sectors
- Construction
- International trade
- Consumer services
- Real estate

Course Offerings:

By the end of this course, participants will be able to:

- Understand alternative dispute resolution processes
- Differentiate between ADR Mediation and ADR Conciliation
- Apply ADR Process Efficiency strategies
- Recognize the Benefits of ADR in various contexts
- Implement Access to Justice ADR principles
- Assess the appropriateness of ADR
- Navigate the statutory definitions and scopes of mediation and conciliation
- Ensure confidentiality and self-determination in ADR processes
- Manage the costs and efficiency of ADR

Training Methodology:

This course employs a combination of case studies, group work, interactive sessions, and feedback sessions. Participants will engage in practical exercises to apply ADR Mediation and ADR Conciliation techniques. Interactive discussions will facilitate a deep understanding of ADR Process Efficiency and Benefits of ADR. The course will use real-world scenarios to illustrate the Access to Justice ADR framework and the appropriateness of ADR in different situations. The training methodology emphasizes hands-on learning and peer collaboration to enhance the understanding and application of ADR principles.

Course Toolbox:

- Workbooks
- Reading materials on ADR best practices
- Online resources for further learning
- Checklists and templates for ADR processes

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Course Agenda:

Day 1: Introduction and Overview of ADR

- **Topic 1:** Background to Alternative Dispute Resolution
- **Topic 2:** The Commission's Approach to ADR: Mediation and Conciliation
- **Topic 3:** The Role of the Courts in Encouraging Parties to Agree Solutions
- **Topic 4:** Delays in the Court Process and the Development of ADR
- **Topic 5:** Efficiency, Including Cost Efficiency in ADR
- **Topic 6:** Other Benefits of ADR, Including Flexibility
- **Reflection & Review:** Reflection & Review on the Introduction and Overview of ADR

Day 2: Terminology and Scope of ADR

- **Topic 1:** ADR: Dispute Resolution and Prevention
- **Topic 2:** General Scope of ADR
- **Topic 3:** Distinguishing Between Mediation and Conciliation
- **Topic 4:** Statutory Definition of Mediation
- **Topic 5:** Differing Models of Mediation
- **Topic 6:** Statutory Definition of Conciliation
- **Reflection & Review:** Reflection & Review on Terminology and Scope of ADR

Day 3: General Principles of Mediation and Conciliation

- **Topic 1:** Voluntary Nature of Mediation and Conciliation
- **Topic 2:** Confidentiality in Mediation and Conciliation
- **Topic 3:** Self-Determination in ADR Processes
- **Topic 4:** Efficiency of Mediation and Conciliation Processes
- **Topic 5:** Legal Aid for Mediation and Conciliation
- **Topic 6:** Flexibility in ADR Procedures
- **Reflection & Review:** Reflection & Review on General Principles of Mediation and Conciliation

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Day 4: ADR in the Civil Justice System

- **Topic 1:** Enforceability of Dispute Resolution Clauses
- **Topic 2:** Mediation or Conciliation Without Referral Clauses
- **Topic 3:** Role of the Court in Encouraging ADR
- **Topic 4:** Court-Annexed Mediation Schemes
- **Topic 5:** Limitation Periods in ADR
- **Topic 6:** Costs: Sanctions and Recovery in ADR
- **Reflection & Review:** Reflection & Review on ADR in the Civil Justice System

Day 5: Specialized ADR Strategies

- **Topic 1:** ADR in Employment Disputes and Industrial Relations
- **Topic 2:** Workplace ADR Strategies
- **Topic 3:** ADR in Commercial Disputes
- **Topic 4:** Corporate ADR Strategies
- **Topic 5:** ADR in Construction Disputes
- **Topic 6:** International Commercial ADR
- **Reflection & Review:** Reflection & Review on Specialized ADR Strategies

How This Course is Different from Other ADR Courses:

This course stands out by offering a complete curriculum that integrates theoretical knowledge with practical skills. The course emphasizes ADR Process Efficiency and the Benefits of ADR, providing participants with a deep understanding of both mediation and conciliation. Including Access to Justice ADR principles ensures that participants can apply these techniques in various legal and organizational contexts. The course also offers a detailed exploration of statutory definitions and the appropriateness of ADR, making it highly relevant for legal professionals and corporate managers alike. With a focus on confidentiality, self-determination, and efficiency, this course provides a holistic approach to alternative dispute resolution, ensuring that participants are well-equipped to handle disputes in any setting.